

**City of Tucumcari
City Commission Meeting Minutes
January 8, 2015**

The Tucumcari City Commission met in a regular meeting on Thursday, January 8, 2015 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, Robert Lumpkin, Amy Gutierrez, and Rick Haymaker.

City Staff members present were: Jared Langenegger, City Manager; Angelica Gray, City Clerk; Dennis Dysart, Finance Director; Vicki Strand, Community Development Director; Doug Powers, Assistant City Manager; Ralph Lopez, Project Manager; and Jason Braziel, Chief of Police.

Invocation was presented by Rick Haymaker, Agape West Church. John Mihm led us in the Pledge of Allegiance.

Consideration of Changes for Deletions to the Agenda

Mr. Langenegger requested that items 8B, 8C, and 9B be deleted from the agenda. Commissioner Mihm made the motion to approve the agenda as amended and Commissioner Gutierrez seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

Items from Commissioners

Commissioner Mihm welcomed everyone tonight. He wishes everyone a Happy New Year.

Mayor Pro Tem Litchfield wished everyone a Happy New Year.

Commissioner Gutierrez welcomed everyone. She thanked everyone for being patient with the commission going over on time in the work session.

Commissioner Haymaker stated he's glad everyone came out tonight.

Mayor Lumpkin welcomed everyone who came tonight.

Approval of Minutes

Mayor Pro Tem Litchfield made the motion to approve the commission work session Notes from December 11, 2014 and Commissioner Mihm seconded the motion. Roll Call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

Commissioner Gutierrez made the motion to approve the commission meeting minutes from December 18, 2014 and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

Commissioner Haymaker made the motion to approve the special commission meeting minutes from December 23, 2014 and Commissioner Mihm seconded the motion. Roll Call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

Proclamations, Memorials, or Petitions

Declaring Rebecca Trujillo and Angelica Gonzales as Heroines – Mayor Lumpkin read the Proclamation and they were accepted by Ms. Trujillo and Ms. Gonzales.

Ordinances and Resolutions

Ordinance 1118, Second Reading, Approval of Application for LEDA Assistance establishing a manufacturing facility (Rugged, Inc.) and Authorizing the execution of a Project Participation Agreement – Richard Primrose presented this item to the commission and he stated he is the chairman of the EDC. He stated EDC has an agreement with the City and the County to look over projects that follow the ordinance for EDC gross receipts tax. He stated this has been approved by the EDC board and he is asking the commission to approve this Ordinance for Rugged, Inc.

Commissioner Mihm made the motion approve the second reading of Ordinance 1118 and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

Ordinance 1119, Second Reading, Approval of Application for LEDA Assistance establishing a manufacturing facility (Mariposa Herbs) and Authorizing the execution of a Project Participation Agreement – Richard Primrose presented this item to the commission and stated this is a way to help businesses in the community. He stated Dr. Harapat has a business in Las Vegas, New Mexico and he would like to expand and with the funds from LEDA he will be able to open a business in Tucumcari. He stated EDC works hard to get businesses here and this would be another opportunity to get business in Tucumcari. This item has been approved by the EDC board.

Commissioner Haymaker made the motion to approve the second reading of Ordinance 1119 and Commissioner Gutierrez seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

Resolution 2015-01, Requesting Approval of Resolution for Open Meetings Act –Ms. Gray presented this matter to the commission she stated this is an annual resolution setting out the regulations for conducting regular, special and emergency meetings and in addition it sets out the dates the commission will conduct their meetings.

Mayor Pro Tem Litchfield made the motion to approve Resolution 2015-01 and Commissioner Mihm seconded the motion. Roll Call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

City Manager’s Report

Mr. Langenegger stated they are continuing to work on the development and the finalization of the City’s compensation study for the employees. We are working with department heads to finalize this. He hopes to get this completed by the end of the month.

He stated they met with Chamber this week to discuss a couple of projects they are working on including protection of the murals in town along with discussion painting the shields on Rte. 66 to promote Tucumcari.

He stated we did complete an inspection with our insurance carrier to address any safety concerns with the different departments. He congratulated our staff, and added that after visiting with the insurance agents they have done a great job in decreasing on the job injuries. He stated in 2010 there were 25 claims and this year we only had one or two. They continue to work hard to reduce costs to the City.

He stated there was a dispatch board meeting on Wednesday and they discussed the JPA. There was discussion on whether it would be an independent entity or whether the employees and the manager would be employees of the City. He was hoping to have a JPA for the commission’s approval tonight, however; after further discussion we need a bit more work on it. He stated we are not out of compliance because the current JPA continues until the new one is implemented.

He stated he had a follow up phone conference with EDC to discuss the Sands Dorsey building. He thanked Doug Powers for the work he has provided. He stated we are getting close to moving forward. We are currently working with WH Pacific our engineers, to get a cost estimate to where we can put this project out to bid and move forward.

He stated the City is having a problem with the effluent line that goes from the sewer plant to Breen pond, which is clogging due to roots. He stated Mr. Henson and his staff is working diligently to get it fixed. He stated it is not a big issue because the water is treated effluent and not raw sewage. He stated they have contacted the Environment Department and the EPA. He hopes it will be repaired within the next week.

Bids and Contracts

Requesting Approval of 2016 EMS Fund Act – Mr. Langenegger stated he is asking for approval to move forward with our funding program application. The State provides our EMS with grant monies to go forward with salaries, equipment, and basically keeping the EMS running. This is an annual application and it requires the commission approval.

Commissioner Mihm made the motion to approve the 2016 EMS Fund Act and Commissioner Gutierrez seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

Approval of Lease Agreement between City of Tucumcari and Versa Tech Industries, Inc. – Ms. Gray presented this item to the commission and stated this agreement is between City of Tucumcari and Versa Tech Industries, Inc. and is renewed every five years. The City leases two properties to Versa Tech Industries located at 702 W. Campbell, in the amount of \$1700 per month and the second being for \$225 per month located at 800 West Maple.

Mayor Pro Tem Litchfield made the motion to approve the lease agreement between City of Tucumcari and Versa Tech Industries, Inc., and Commissioner Mihm seconded the motion. Roll Call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

New Business

Requesting Approval of NMDOT Aviation Airport Fuel Line Replacement Project – Mr. Lopez presented this item to the commission and stated that last year the airport was inspected and they found faults with our fuel line system. He presented the City with a list of the items that needed to be corrected. He stated we had the airport manager requested bids from contractors, our engineer reviewed those, and based on those estimates he came up with a price of \$200,000 to repair these. The engineer was able to negotiate with the New Mexico Department of Transportation Aviation Division and received a grant for this project for \$200,000, with the \$180,000 being covered by NMDOT Aviation Airport and \$20,000 would be covered by the City.

Mayor Lumpkin asked if we could get the \$20,000 covered by in-kind work. Mr. Lopez stated he did not ask however, he will call and ask.

Commissioner Mihm made the motion to approve the NMDOT Aviation Airport Fuel Line Replacement Project and Commissioner Gutierrez seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

Requesting Approval of RFP for Food Services for Senior Center– Ms. Gray presented this item to the commission. She stated it was requested by the Senior Center to go out for RFP for food services which will be a multi-vendor contract and will provide services to the Tucumcari, House, and Logan facilities.

Commissioner Haymaker made the motion to approve the RFP for Food Services for Senior Center and Commissioner Mihm seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

Requesting Approval of two new board members for Lodger’s Tax Board (David Brenner and John Dugger) – Ms. Gray stated it was recommended by the Lodger’s Tax Board to accept the applications from John Dugger and David Brenner.

Commissioner Mihm made the motion to appoint Mr. Dugger & Mr. Brenner to the Lodger’s Tax Advisory Board and seconded by Mayor Pro Tem Litchfield. Roll Call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

Requesting Approval to Purchase Compactor for Landfill – Mr. Lopez stated the landfill has been without a compactor for a while. He stated that in 2014 we were awarded legislative grant in the amount of \$300,000. He stated the quote we received for a compactor was \$502,000.00. He stated we have looked at a NMFA loan at 4.2% interest. We were able to talk to Wagner Caterpillar and their interest is less than NMFA. He stated our portion of the loan would be \$202,549.00 with a monthly payment to the City of \$4,501.21 at an interest rate of 3.2%.

Mr. Langenegger stated that he discussed this matter with Mr. Dysart and the financing option is a feasible option however, Mr. Dysart did find we have cash set aside in Sanitation department and that money was set aside for the next cell. He stated the cash should be enough to cover the purchase of this machine. He stated this may be done with cash versus a loan. He stated it is very important to have a compactor. He stated right now the equipment we are using compacts at a rate of 500 -700 lbs. per square inch however, the compactor we are looking at purchasing will do 1500 lbs. per square inch. He stated if we are looking at making this a regional landfill, we need to have this compactor in place to make sure the cells last as long as possible.

Commissioner Haymaker made the motion to approve the purchase of the compactor for the landfill and Commissioner Gutierrez seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

Requesting Approval of Chamber of Commerce subleasing office space to Congressman Ben R. Lujan – Patsy Gresham presented this item to the commission and stated that every two years the lease

expires for Ron Wilmot, the field representative for Ben Ray Lujan. He currently has an office at the Chamber. The Chamber is requesting approval to sublease the property to Congressman Lujan.

Commissioner Mihm made the motion to approve Chamber of Commerce subleasing office space to Congressman Ben R. Lujan and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

Public Comments

No public comments.

Items from Commissioners

Commissioner Gutierrez reminded everyone that on January 10th there will be a Texas Walleye Association Fishing Tournament. If interested contact Mark Murphy for more information. In addition, she thanked Alex Arias and his staff for the great work with the recent storm. He’s working on filling the potholes. In addition, she thanked Mr. Dysart for the hard work in providing the information we need to Mr. Langenegger. She also thanked Mr. Powers for the work he provided to Mr. Langenegger.

Commissioner Haymaker stated he went to the Senior Center this week and met Charlotte Chavez Marquart, the City’s new senior center director.

Commissioner Mihm thanked everyone for coming. He thanked Mr. Dugger and Mr. Brenner for their future hard work with Lodger’s Tax Board.

Mayor Pro Tem Litchfield thanked everyone for coming. She stated that she had some concerns regarding the Christmas decorations. She stated that hopefully we will work on decorations for the next holiday. She thanked the streets department for their hard work.

Mayor Lumpkin thanked everyone for coming. He thanked the staff at the City for their hard work.

Executive Session

Mayor Lumpkin asked for motion to convene into executive session pursuant to the Open Meeting Act §10-15-1 (H)(2), Limited Personnel Matters regarding Fire Chief. Commission Mihm made the motion to go into executive session and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

Commission went into executive session at 6:52 p.m.

Commission reconvened from executive session into regular session at 7:26 p.m.

Mayor Pro Tem Litchfield made the motion to reconvene into regular session noting that nothing else was discussed other than Limited Personnel Matters regarding Fire Chief and Commissioner Mihm seconded the motion. Roll Call:

Haymaker Lumpkin Mihm Gutierrez Litchfield
Yes Yes Yes Yes Yes

Adjournment

Mayor Lumpkin asked for a motion to Adjourn. Commissioner Mihm made the motion to adjourn and Commissioner Gutierrez seconded the motion. Roll Call:

Litchfield Haymaker Gutierrez Mihm Lumpkin
Yes Yes Yes Yes Yes

Meeting adjourned at 7:26 p.m.

Robert C. Lumpkin, Mayor

ATTEST:

Angelica M. Gray, City Clerk