

**City of Tucumcari
City Commission Meeting Minutes
January 26, 2016**

The Tucumcari City Commission met in a regular meeting on Tuesday, January 26, 2016 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, Robert Lumpkin, Amy Gutierrez and Rick Haymaker.

City Staff members present were: Jared Langenegger, City Manager; Doug Powers, Assistant City Manager; Dennis Dysart, Finance Director; Ralph Lopez, Project Manager; Mark Martinez, Project Manager; Shane Warner, Fire Chief; and Angelica Gray, City Clerk.

Invocation presented by Rick Haymaker and Mayor Lumpkin lead the Pledge of Allegiance.

Consideration of Changes or Deletions to Agenda

Mayor Pro Tem Litchfield made the motion to accept the agenda as is and Commissioner Mihm seconded the motion. Roll call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

Items from Commissioners

Commissioner Gutierrez welcomed everyone in attendance.

Commissioner Haymaker thanked everyone from coming and thanked KTNM for keeping everyone informed. He stated that the Artspace's last drum circle had a great turn out and he hopes it continues to grow. The next drum circle is scheduled for February 12th.

Mayor Pro Tem Litchfield welcomed everyone in the audience and everyone listening at home.

Commissioner Mihm welcomed everyone and stated he hopes everyone is having a good new year. He welcomed Arlene Fry home and stated he hopes to see her back at St. Vincent De Paul and stated that she has been an amazing asset to the community for many years and it is good that she's home.

Mayor Pro Tem Litchfield stated that Thursday the 28th was Commissioner Gutierrez's birthday and wished her a happy birthday.

Mayor Lumpkin thanked everyone for coming. He stated that the New Mexico Legislator is now in session, a lot of people from Tucumcari have been attending. He stated that the reason for having a meeting on a Tuesday rather than a Thursday is because the Commission will be attending Municipal Day in Santa Fe this coming Thursday. He thanked everyone for their patience and understanding.

Approval of Minutes

Commissioner Mihm made the motion to approve the January 14, 2016 Commission Work Session Notes and Commissioner Gutierrez seconded the motion. Roll call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

Commissioner Haymaker made the motion to approve the January 14, 2016 Commission Meeting Minutes and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

Resolutions

Resolution 2016-03, FY 2016 2nd Quarter Budget Adjustment Resolution (BAR) - Dennis Dysart presented this item to the Commission. He stated that this year’s budget started at a deficiency of \$357,414. There was a \$49,000 reduction in the deficit due to additional grants for the Airport, Fire and Senior Center. With this resolution we have \$190,000 additional expenditures to put into the budget, which is primarily from the ambulance, \$50,000 for clean up by David Morris that was approved by the Commission. There were also little expenses like \$13,000 for decorations, police equipment \$11,000, sprinkler system for the cemetery \$16,000; and the museum roof was an additional \$12,000, which adds up to \$190,000. When you put the two resolutions together the budget has increased by \$141,000, which brings us from \$357,000 to \$498,319. Keep in mind we have the emergency fund contingency which is \$400,000 and we have assigned \$201,000 of that to the Sands Dorsey cleanup. We have \$198,000 left which will come off at the end of the year if we don’t spend it, this will basically reduce us to a \$200,000 projected deficit at the end of the year.

Mayor Lumpkin stated that he’d like to clarify our budget by law has to balance at the end of the year. Mr. Dysart stated it has to balance with the exception that there are funds that have cash in them and when we’re utilizing those funds with cash then we will be okay with the deficit for instance Economic Development has a fund with cash and when we spend some of those funds we got into a deficit. Basically what we want to see is that we are doing our due diligence and we’re keeping our budget close to zero or to a surplus. He stated at the end of the year he is projecting we will be at a zero budget or a \$100,000 favorable. Mayor Lumpkin stated that we are going to owe money and we receive revenue throughout the year. He thanked Mr. Dysart for his efforts. Mr. Dysart commented that since 2008 when we hit the recession the City and the Commission have been very diligent and conservative in what they’ve been doing. We have accumulated some cash which we are spending now for things that need to be done. He stated that he appreciates that the Commission has been so conservative. Mayor Lumpkin thanked Mr. Dysart for keeping the Commission on track and Commissioner Haymaker also thanked Mr. Dysart.

Commissioner Mihm made the motion to approve Resolution 2016-03, FY 2016 BAR and Commissioner Gutierrez seconded the motion. Roll call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

Resolution 2016-04, NMDOT Resolution for 2016/2017 COOP Application- Ralph Lopez presented this item to the Commission. He stated that the City would like to apply for the annual DOT COOP grant. This is a street improvement grant that the City applies for annually; the funding amount is unknown until we are approved. This resolution is to state our intent to apply for the grant and also to pledge our matching funds which is usually a 25% match.

Commissioner Gutierrez made the motion to approve Resolution 2016-04 NMDOT Resolution and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

Resolution 2016-05, NMDOT Resolution for 2016/2017 MAP Application-Ralph Lopez presented this item to the Commission. He stated that this grant is always applied for semi-annually. This is a larger grant for connecting roads. The City applied last year but were not approved because there was another grant in place but this year he is confident that the City has a good chance of being approved. Last year’s grant was \$290,000 but we won’t know the amount until we are awarded and they send out the contracts. He stated they are looking at doing work on Second Street with the grant. This resolution also states the City’s intent to apply for the grant and also our intent to match the funds.

Commissioner Haymaker made the motion to approve Resolution 2016-05, NMDOT MAP Application and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

City Manager’s Report

ACT Workforce Development – Our workforce development project is moving along really well. We will be attending the third academy in Mobile, Alabama on February 17-18 and should have most if not all of our goals to become a certified work ready community complete by then. This week, workforce connections was at the high school providing work keys assessments to the Juniors and Seniors. The High School is excited about this program as it helps their students plan for their future as well as can be utilized as an alternative demonstration of competency for the PARCC test. We have been visiting with the major employers in the City and many are excited about this program and what it means for our workforce. I would encourage anyone that is interested to contact us and attend our meetings to learn more about the program.

Infrastructure – We have compiled a fact sheet that will be going out with our monthly water bills informing people about the Local Option Gross Receipts tax question that is on the ballot on March 1, 2016. I believe that the expansion of the use of our Capital outlay tax is one of the best things that we can do to move Tucumcari forward. This is not a new tax, nor will it prevent us from

exercising our water rights from Ute Reservoir. We have a major opportunity to improve the infrastructure of our City and help our community grow by utilizing this existing tax to the fullest. I would encourage everyone to educate themselves regarding the question and go out and vote for how you want to see Tucumcari proceed.

Nuisance Ordinance – As most know we have implemented our new nuisance ordinance and we have been working with property owners to bring them into compliance with the ordinance. I want to thank all of the citizens who have made the effort to comply with the ordinance to this point and especially all of those who continually comply without having to be served notice. This ordinance provides measures for the City to work with owners of vacant buildings to ensure that those buildings do not become a nuisance or hazard to the public. While there is still a long way to go, our citizens have been making progress and that is to be commended.

Public Meeting – Finally I want to remind everyone that next Tuesday at the Del Norte Center at 5:30 pm we will have the first of two public meetings. These meetings will be to inform the Citizens of Tucumcari of our major projects and programs that we are working on as a City and our overall goal of making Tucumcari successful. The second meeting will be held at the convention center on Tuesday February 9th at 5:30 pm. We as a City have made a lot of progress over the last couple of years and these meetings will help inform the public of how our programs will meet the goals we have for the City. I would encourage everyone to attend. We will have a brief presentation regarding our current projects, then comments from the commissioners, and we will wrap up with comments from the public. Please find time to attend if you can.

Mayor Lumpkin wanted to reiterate the importance of the upcoming meetings. Tuesday February 2nd at 5:30 pm at the Del Norte Center and Tuesday February 9th at 5:30 pm at the Convention Center. The nuisance ordinance and the referendum that will be on the ballot will be discussed. The referendum is about expanding the way the Ute Water tax is spent, it is not a new tax but the definition of how the tax can be spent will be changed. This could be very good for the City of Tucumcari and this would not be turning its back on the original purpose of the gross receipt tax for the Ute Lake Water. It will always be one of the objectives of that tax.

Mr. Langenegger stated that during the snow storm shelters were open at the Convention Center and the First Baptist Church. Mayor Lumpkin, Commissioner Haymaker and many other folks were there helping out. The Mayor received a note that reads “thank you for your City’s generosity and hospitality when we were stranded at the Convention Center on December 27, 2015. The Commissioners, fire-fighters, the emergency preparedness committee, City Workers, yourself and numerous others made us feel very welcome and comfortable. The facility is very beautiful and accommodating. The food was very tasty and plentiful. Thank you to all who prepared and served it. Your city can be commended for all their efforts in helping people during the adverse weather conditions. We arrived at our destination in Arizona safely and returned home on January 9, 2016 safely. Thank you for your part in helping us achieve that. We intend to visit your city in the future. Please accept this donation as our thanks and use it towards a need within your community.” The letter was from Marg Remillard and Barrie Dobson and they were from Canada and were stranded here. They sent a check for \$75 to the City as a donation. He stated that he and Mayor Lumpkin

discussed it has to be deposited in the City's account and we can't give it to a charity. We discussed possibly putting it in the Senior Citizen's budget, if the Commission agrees. Mayor Pro Tem Litchfield stated that she thinks that is a great idea and Mayor Lumpkin stated he thought it was a great idea also and stated that legally the money did need to stay within the City we can't disperse of it any other way. The Senior Citizens center is one of our departments and they are always in need and the money would go to a good cause. He thanked all those that worked at the Convention Center during the storm. He stated he was very proud to be from Tucumcari and was very proud of all who helped those that were stranded.

Bids & Contracts

Requesting Approval of Agreement between CES, Engineers Inc., and City of Tucumcari Flying J Loop Waterline Technical Report- Mr. Langenegger presented this item to the Commission. He stated that this is an agreement for professional services that is between the City and CES the City would be utilizing Engineers Inc which is a local engineer to help do a technical memorandum and give recommendations as far as what we need to do to improve water services on US Highway 54. There is a hotel that is being built it will be a four story building that will need fire protection. This contract will allow Engineers, Inc. to do studies on the water and the sewer and plan for expansion and they will help us determine what needs to be done to make sure services are available. The 54 area is expanding, there are plans for many of the areas and once things start going in he stated he believes it will continue to expand and the City needs to have a plan to have those services available in order to build. The contract is for \$7,500 and he wanted to bring it to the Commission's attention and ask for approval.

Mayor Lumpkin thanked Mr. Langenegger. He stated that there is a limit on what the City Manager can approve but this contract is well within the limits he stated he appreciates that Mr. Langenegger brought it to the Commission.

Commissioner Haymaker commented that this was infrastructural.

Commissioner Haymaker made the motion to approve the contract between the City and CES for Flying J Loop Waterline Technical Report and Commissioner Gutierrez seconded the motion. Roll call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

Public Comments

There were no public comments.

Items From Commissioners

Commissioner Mihm wished everyone a great evening and wished everyone going to Santa Fe good luck and hopes everyone has a great time he stated that he would be missing it this year.

Mayor Pro Tem Litchfield thanked Gail Sanders from the Chamber of Commerce for the gifts she took to the legislators, they are appreciated and it puts Tucumcari on the map.

Commissioner Gutierrez reminded everyone to vote, early voting starts February 10th and absentee voting started January 26th. She stated she hopes there is a good turnout for the meetings on February 2nd and 9th.

Mayor Lumpkin stated that during the election district one, two and three will vote for a Commissioner but all districts will vote because there is a referendum on the ballot to be voted on. All districts, all citizens and all registered voters can vote. Ms. Gray stated that early voting will take place at City Hall beginning February 10th until February 26th and Election Day is March 1st at the Convention Center from 7:00 a.m. until 7:00 p.m. Mayor Lumpkin stated that on February 2nd there will be town meeting at the Del Norte Center at 5:30 p.m. and also on February 9th at the Convention Center at 5:30 p.m. the referendum that will be voted on will be discussed as well as other things going on in the City.

Commissioner Haymaker stated that he and his wife would be attending the Governor's Prayer Breakfast and also Municipal Days. He stated that in addition to \$75 that was raised by the community he acted as a representative for the Salvation Army and collected \$125 that went to Doyle Frasier at the Ministry of Hope.

Adjournment

Mayor Lumpkin asked for a motion to Adjourn. Commissioner Gutierrez made the motion to adjourn and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

Meeting adjourned at 6:31 p.m.

Robert C. Lumpkin, Mayor

ATTEST:

Angelica M. Gray, City Clerk