

**City of Tucumcari  
City Commission Meeting Minutes  
February 12, 2015**

The Tucumcari City Commission met in a regular meeting on Thursday, February 12, 2015 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, Robert Lumpkin, Amy Gutierrez, and Rick Haymaker.

City Staff members present were: Jared Langenegger, City Manager (via Skype); Dennis Dysart, Finance Director; Mark Martinez, Project Manager; and Angelica Gray, Human Resources Specialist.

Invocation presented by Pastor Tim Hooten with First Baptist Church, and Mayor Lumpkin led us in the Pledge of Allegiance.

**Consideration of Changes for Deletions to the Agenda**

Mr. Langenegger requested that items 8B be deleted from the agenda.

Commissioner Mihm made the motion approve the agenda as amended and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

**Items from Commissioners**

Commissioner Gutierrez gave her condolences to City Manager Langenegger for the death of his grandmother. She also stated that the commission had a great and productive work session.

Commissioner Haymaker thanked KQAY for airing the commission meeting. He also thanked Tucumcari for the success of the Artspace attendance at the open mic poetry event.

Commissioner Mihm thanked Mr. Langenegger and the commission for the productive work session.

Mayor Pro Tem Litchfield stated she and Commissioner Haymaker were in Santa Fe and attended the Governor's prayer breakfast at the Roundhouse. She is looking forward to beautifying our town. She also gave her condolences to Mr. Langenegger.

Mayor Lumpkin thanked everyone for attending a meeting at the governor's office in Santa Fe we are looking at activities coming to Tucumcari. He also attended the EPCOG meeting in Clovis, NM and we found grants.

**Approval of Minutes**

Commissioner Gutierrez made the motion to approve the January 29, 2015, commission meeting minutes and Commissioner Haymaker seconded the motion. Roll Call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

Mayor Pro Tem Litchfield made the motion to approve the February 5, 2015, special commission meeting minutes and Commissioner Mihm seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

### **Proclamations, Memorials, or Petitions**

**2014/2015 CDBG Proclamation for Fair Housing Day** – Mayor Lumpkin read the Proclamation and declared February 12, 2015 as Fair Housing Day.

**Proclamation declaring February 15, 2015, as Horace Wood Day** – Mayor Lumpkin read the Proclamation declaring February 15, 2015 as Horace Wood Day. Mr. Wood accepted the proclamation.

### **Ordinances and Resolutions**

**Resolution 2015-03, 2014/2015 CDBG Resolution, Citizen Participation Plan**-Ralph Lopez presented this item to the Commission. He stated in accordance with the 1987 revisions to the Housing and Community Development Act and in an effort to further encourage citizen participation, the City of Tucumcari has prepared and adopted the Citizen Participation Plan. He stated this affirms the City of Tucumcari will encourage citizen's participation in our CDBG grants by having opening meeting, hearings and an open door policy for the citizens of Tucumcari.

Commissioner Mihm made the motion to approve Resolution 2015-03 and Commissioner Gutierrez seconded the motion. Roll Call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

**Resolution 2015-04, 2014/2015 CDBG Resolution, Residential Anti-Displacement and Relocation Assistance Plan** - Ralph Lopez presented this item to the Commission. He stated by the National Affordable Housing Act the City specifies that a grantee under the Community DBG must certify that it has in effect and is following a residential Anti-displacement and relocation assistance plan. As a CDBG grantee, the City must certify to the State of New Mexico Department of Finance and Administration Local Government Division that it has and is following such a plan.

Mayor Pro Tem Litchfield made the motion to approve Resolution 2015-04 and Commissioner Mihm seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

**Resolution 2015-05, Section 3 Plan-** Ralph Lopez presented this item to the Commission. He stated this is also required by CDBG which states the City is committed to comply with Section 3 of the Housing and Urban Development Act of 1968. He stated this act encourages the use of small local businesses and the hiring of low income residents of the community during the completion of the grant.

Commissioner Gutierrez made the motion to approve Resolution 2015-05 and Commissioner Mihm seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

**Resolution 2015-06, CDBG Resolution, Fair Housing-** Ralph Lopez presented this item to the Commission. He stated this resolution states the City adopts a fair housing, policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

Commissioner Haymaker made the motion to approve Resolution 2015-06 and Mayor Pro Tem Litchfield seconded the motion. Roll Call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

**Resolution 2015-07, Resolution Amending Procurement Process of the City of Tucumcari –** Ms. Gray presented this item to the commission. She stated this resolution is amending our current Resolution 2013-28 regarding procurement process of the municipality pursuant to the requirement of the procurement code sections 13-1-28 through 13-1-199 NMSA 1978 as amended. In addition attached to the resolution is the City policy on how to conduct procurement for small purchases, sole source purchases, and emergency.

Commissioner Mihm made the motion to approve Resolution 2015-07 and Commissioner Gutierrez seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

**City Manager’s Report**

Mr. Langenegger thanked everyone for their condolences.

He stated last week the City provided a training regarding procurement procedures. It was a good refresher for our experienced department head and a good introduction for our new department heads. He thanked Ms. Gray and Ms. Arias for their hard work.

He stated last week we hosted an open house for representatives from Senator Udall's office. He stated members of the public were able to come in and express their concerns. Mayor Lumpkin discussed with them issues with Ute Water. We also discussed regulations for the wastewater and narrow band for radio. He stated he received an email from Mr. Williams asking for a follow up.

He stated we are working on a development of a working group to improve tourism in Tucumcari. He has met with our lodger's tax board, members of EDC, chamber of commerce, tour based business owners, hotels and restaurant owners. He stated we are trying to work together toward increasing tourism.

He stated he visited with Xcel and NM Gas Company. They took a tour of our buildings and helped us with ideas on making our buildings more energy efficient. Both companies have energy efficiency programs where they offer rebates and incentives for government entities.

### **Bids and Contracts**

**Requesting Approval to Accept Construction Contract between City and Rodgers & Company for Well #8 Replacement** – Mr. Martinez presented this item to the commission. He stated this approval is contingent on the attorney's approval of this contract. The amount is \$409,333.50 not including gross receipts tax.

Commissioner Gutierrez made the motion to approve construction contract between City and Rodgers & Company Commissioner Haymaker seconded the motion. Roll Call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

### **Old Business**

**Requesting concurrence to amended schedule budget adjustments as attached to Resolution 2015-02, which was approved on 01/29/15** – Mr. Dysart presented this item to the commission. He stated this is coming to us from our oversight group in the Local Government Division. As they review the statements they found \$847 on the balance and there is no cash to support this and LGD wanted to make sure we adjusted this and the commission was aware of it.

Mayor Pro Tem Litchfield approved the amended schedule budget adjustments and Commissioner Gutierrez seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

**Acknowledgment of Finance Board Meeting Minutes from January 20, 2015**– Mayor Lumpkin acknowledged the minutes from January 20, 2015.

### **New Business**

**Requesting Approval for Re-appointment of Library Board Members (Merlinda Turner & Leon Logan)** – Dainetta Kroeker, presented this item to the commission. She stated these board members are great board members.

Mayor Pro Tem Litchfield made the motion to approve the reappointment of Merlinda Turner and Leon Logan and Commissioner Mihm seconded the motion. Roll Call:

Litchfield	Haymaker	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

**Requesting Approval of Two New Planning & Zoning Commission Members** – Mark Martinez presented this item to the commission. He stated this is a five member board. We currently have two vacant positions and we received three applicants. The current board made their recommendation of Nancy Mueller and Yvette Peacock.

Mayor Pro Tem Litchfield made the motion to approve Nancy Mueller and Yvette Peacock to the Planning and Zoning Commission and Commissioner Mihm seconded the motion. Roll Call:

Lumpkin	Gutierrez	Litchfield	Haymaker	Mihm
Yes	Yes	Yes	Yes	Yes

**Requesting Approval of Lease Agreement between City and Crime Stoppers/Police K-9** – Chief of Police Jason Braziel presented this item to the commission. He stated this agreement is for the purchase of a K-9. The term of the agreement is for 10 years at \$1.00 per year.

Commissioner Gutierrez made the motion to approve the Agreement between the City and Crime Stoppers and Commissioner Haymaker seconded the motion. Roll Call:

Haymaker	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

**Update from EDC regarding LEDA Funding** – Pat Vanderpool presented this item to the commission. He stated this is more than a LEDA update and will also be the quarterly report. He provided the commission with information and stated he attended the IEDC Annual Conference in Ft. Worth, TX, where he was able to promote Tucumcari. He also discussed ways we can respond, build a plan, what the incentives for a new and existing business. He provided the commission with a card that lists the incentives Tucumcari provides.

He stated EDC is currently working with the owner of the Alco building. In addition, we continue to work with Tucumcari Mountain Cheese Factory. He stated the two LEDA projects are now in place.

**Requesting Approval of Participating Entity Cooperative Purchasing Agreement between City and Cooperative Educational Service (CES)** – Ms. Gray presented this item to the commission. She stated this participating entity agreement allows us to fill in our procurement. It eliminates our RFP process if needs. It also allows comply with procurement code.

Commissioner Haymaker made the motion to approve the agreement between the City and CES and Commissioner Gutierrez seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Haymaker
Yes	Yes	Yes	Yes	Yes

**Public Comments**

No public comments.

**Items from Commissioners**

Commissioner Mihm thanked everyone for coming out tonight.

Mayor Pro Tem Litchfield thanked everyone for coming tonight. She asked that we keep Patsy Gresham in our prayers. Her father has been diagnosed with cancer.

Commissioner Gutierrez wished everyone a Happy Valentine’s Day and an early birthday to Mr. Wood. She also informed everyone that a few of the commissioners will be attending Municipal Day in Santa Fe.

Commissioner Haymaker gave his condolences to Mr. Langenegger. He thanked everyone for their presentations tonight. In addition, he stated he was moved by his experience at the Governor’s prayer breakfast. He was impressed by Rep. Roch.

Mayor Lumpkin wished Mr. Powers a happy birthday.

**Adjournment**

Mayor Lumpkin asked for a motion to Adjourn. Commissioner Mihm made the motion to adjourn and Commissioner Haymaker seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

Meeting adjourned at 7:05 p.m.

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Robert C. Lumpkin, Mayor

ATTEST:

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Angelica M. Gray, City Clerk