

**City of Tukumcari**  
**City Commission Meeting Minutes**  
**April 28, 2016**

The Tukumcari City Commission met in a regular meeting on Thursday April 28, 2016 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Robert Lumpkin, Amy Gutierrez and Ralph Moya. Ruth Ann Litchfield was absent.

City Staff members present were: Jared Langenegger, City Manager; Doug Powers, Assistant City Manager; Pete Rivera, Deputy Police Chief; Shane Warner, Fire Chief; Tukumcari Police Department; and Angelica Gray, City Clerk.

Invocation presented Pastor Wesley Stewart, Temple Baptist Church and Mayor Pro Tem Lumpkin lead the Pledge of Allegiance.

**Consideration of Changes or Deletions to Agenda**

Mr. Langenegger asked that item 6E be deleted from the agenda; the bids have just been received so this item will be on the next agenda.

Commissioner Mihm made the motion to approve the agenda as amended and Commissioner Gutierrez seconded the motion. Roll call:

Moya	Mihm	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

**Approval of Minutes**

Commissioner Gutierrez made the motion to approve the April 14, 2016 Commission Work Session Notes Minutes and Commissioner Mihm seconded the motion. Roll call:

Moya	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Commissioner Gutierrez made the motion to approve April 14, 2016 Commission Meeting Minutes and Commissioner Mihm seconded the motion. Roll call:

Lumpkin	Gutierrez	Mihm	Moya
Yes	Yes	Yes	Yes

**Ordinances or Resolutions**

**Ordinance 1137, First Reading, Adopting the Amendment to the Uniform Traffic Code-** Mr. Langenegger presented this item to the Commission. This is to bring the City into compliance with state statutes. This year the Legislator made amendments to the Uniform Traffic Code; there have been changes to the 12-7-9.2 Operation of off-highway motor vehicles on streets or highways. An option was added in for local governments to allow operations off road vehicles on city streets with

certain restrictions. Municipalities are allowed to do this through ordinances or resolutions. This ordinance is asking that we change our reference so that it reflects the new uniform traffic code.

Commissioner Mihm made the motion to approve first reading of ordinance 1137 and Commissioner Gutierrez seconded the motion. Roll call:

Moya	Lumpkin	Mihm	Gutierrez
Yes	Yes	Yes	Yes

**Resolution 2016-09, FY 2016- 3<sup>rd</sup> Quarter Budget Adjustment Resolution (BAR)-** Mr. Langenegger presented this item to the Commission. This is a standard resolution for the third quarter, bringing us up to date with the budget. The adjustment for the quarter is \$381,904 to bring the total adjusted budget to \$739,318 in favorable. This mostly takes into account our small city assistant grant, we received a lower allocation this year because it is based on the compensating tax which was about half what it was last year for the state. This also takes into account the allocation of the LEDA funds, \$86,000 for Fig Street improvements that's from a dedicated fund. We are also increasing \$75,000 for fire funds which will come out of fire fund cash.

Commissioner Mihm made the motion to approve Resolution 2016-09 and Commissioner Gutierrez seconded the motion. Roll call:

Mihm	Lumpkin	Gutierrez	Moya
Yes	Yes	Yes	Yes

### **City Manager's Report**

Hwy 54 Public Information Meeting- NMDOT will be holding a public information meeting on Tuesday, May 20<sup>th</sup> at 5:30 pm at City Hall regarding the proposed alternatives for US 54. The project improvements being considered include I-40 interchange ramp improvements, lane additions between I-40 and Tucumcari Boulevard, center turn lane addition between Tucumcari Boulevard and Main Street, pavement reconstruction, intersection improvements, and drainage improvements. The public is encouraged to attend this public meeting and provide comments and questions on the proposed project.

Ambulance Grant- Fire Chief Shane Warner is currently attending the Region III EMS Conference in Ruidoso and he called last night to inform me that our application was approved for the ambulance grant. We will be receiving approximately \$92,000 for the purchase of a new ambulance for the City EMS service. The City will have to budget about \$30,000 for the purchase as the last ambulance we purchased was approximately \$120,000. This is a great thing for the City and the EMS service as this will give us two new ambulances. WE had an issue last year with several of our aging ambulances having mechanical issues and failing and even had to borrow ambulances from other communities to keep our service running. I appreciate all of the hard work that Chief Warner has done to ensure that we have good quality equipment to provide the best possible service to the community possible.

Water transmission Line Project- We had a status meeting with Forsgren Engineering and JD Construction today regarding the water transmission line project. The project is on schedule and should be completed by May 29<sup>th</sup>. I also sent Forsgren Engineering a letter as suggested by our

attorney letting the, know that the City would commit to the DOT to maintain the pavement patch on the frontage road for two years, but would seek indemnification from Forsgren should the patch fail. I want to thank all of our staff who has been working diligently to keep this project moving.

Community Social and Water Forum- Rocky Mountain Farmers Union, Arch Hurley Conservancy District, and Quay County will be hosting a community social and water forum tomorrow evening from 5:30 to 7:00 pm at the Quay County Fair Barn to discuss land and water rights and other options for constructive and profitable uses of water rights. I will be attending the meeting and would invite any of the Commissioners who would be interested to attend as well.

ACT WRC Project- We are continuing to move closer to our goal of becoming a certified work ready community. Deedee Arnzen from Workforce connection was at Mesalands today conducting assessments of the nursing and phlebotomy students. After today, we only need five additional transitioning individuals to earn their NCRC to become the first Work Ready Certified County in New Mexico. Deedee will be at the Liberty Room of the Convention Center on Monday May 2<sup>nd</sup> at 9:00 a, to provide assessment opportunities to those interested. The City will begin requiring individuals to have completed the Work Keys Assessment to be considered for employment in July. In addition, we will be having a public kickoff event for the ACT Work Ready project on Friday May 6, 2016 at noon at the Mesalands Wind Energy Center. I would encourage everyone to come out to this even and learn more about our program.

Mayor Pro Tem Lumpkin complimented Mr. Langenegger, Pat Vanderpool, members of the staff, the committee members from the City and the County that have worked very hard on the Work Ready Program. He feels that it will be a success and will show that we are making an effort.

### **New Business**

**Consideration of Volunteer Services for Fired Up! Pageant Contestants presented by Veronica Montano-** She is having a pageant with Mainstreet during Fired Up! in order for the contestants to apply community service as an individual, is required and right now the City does not allow individuals to do community service due to insurance. She is asking to Commission to consider starting a program or signing a waiver to allow individuals to do volunteer work.

Commissioner Gutierrez stated that there are so many organizations that need volunteers. Ms. Montano stated that she understands that there are other opportunities but she believes the participants would benefit from helping the city as well. Commissioner Moya stated that there are others that want to volunteer for the City and agrees that they need to look into coverage for the residents that want to do volunteer work.

Mr. Langenegger complimented Ms. Montano for her efforts and stated that volunteer services are a tremendous asset to the City and community. He stated that currently there is not a volunteer program for the City and there are some liability issues, we can overcome them but we will have to work with our attorney and legal staff to get it going and to get it in place where it's a well functioning program. For those wanting to volunteer immediately, we have a program through the state, we also take volunteers at the Recreation Center but we aren't set up City wide. It's a great idea but we need time to get something together.

**Consideration of Memorandum of Understanding with State Forestry-** Mr. Langenegger presented this item to the Commission. This is a memorandum of agreement between the Energy, Minerals and Natural Resources Department, State Forestry Division and the City of Tucumcari for wild-land fire protection and suppression. The State Forestry Division is responsible for wildland fire prevention and extinguishing fire. Sometimes the City of Tucumcari's fire department will assist with these fires that are in the county and on private land and in doing so we incur expenses. This memorandum sets up an understanding where we agree to assist and provide mutual aid to fires and they agree to provide reimbursement for costs for us assisting with mutual aid fires. Without this understanding we will continue to help but we will not be reimbursed. This is not a request to approve the memorandum but a request to meet with State Forestry and speak with them and discuss terms and once that was finalized we'd ask for approval.

Commissioner Moya made the motion to approve the consideration of memorandum of understanding with State Forestry and Commissioner Gutierrez seconded the motion. Roll call:

Moya	Mihm	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

**Consideration of Committees Recommendation for Golf Course Services, RFP #16-02-** Ms. Gray presented this item to the Commission. The City received one response that was found to be responsive. This response was from M & M Golf and they received a score of 96.6 out of 100. On behalf of the evaluation committee and procurement office M & M Golf was selected as the most advantageous to the City of Tucumcari.

Mr. Langenegger stated that the contract was for professional golf management services at the golf course, we need someone who is familiar with the greens and how to care for them. They operate the pro shop where you can get lessons and purchase equipment, they are in control of the money the golf course makes and golf cart rentals. They are the current contractor of the golf course, the RFP was advertised pursuant to the procurement code and they were the only responsive bidder for the project.

Commissioner Mihm made the motion to approve the recommendation for RFP #16-02 and Commissioner Gutierrez seconded the motion. Roll call:

Moya	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes

**Consideration of contract for Golf Course Services, RFP #16-02-** Ms. Gray presented this item to the commission. This contract stems for the RFP approval, the contract is for a two year period beginning May 9, 2016 until May 8, 2018 with an option for another two year term. The compensation is for \$46,000 per year.

Commissioner Gutierrez made the motion to approve the golf course services RFP #16-02 and Commissioner Mihm seconded the motion. Roll call:

Lumpkin	Gutierrez	Moya	Mihm
Yes	Yes	Yes	Yes

**Consideration to Waive fees at Convention Center for High School Graduation Party presented by Veronica Marez-** Ms. Marez was present on behalf of the class of 2016 parent committee. This year they are planning to have a graduation party where the graduates can invite family and friends for pictures and food.

Commissioner Moya made the motion to waive the Convention Center for the High School Graduation Party and Commissioner Mihm seconded the motion. Roll call:

Moya	Lumpkin	Mihm	Gutierrez
Yes	Yes	Yes	Yes

### **Public Comments**

**Thomas Newsom-** He invited everyone to Mesalands College graduation on May 13<sup>th</sup>; the Secretary of Education for New Mexico will be the keynote speaker at the ceremony. He wanted to thank the community for a successful Stampede Rodeo Week, there was a fantastic turnout. He thanked all the volunteers and the first responders who were present for all events and there were no incidents and everyone had a great, safe and fun experience.

Mayor Pro Tem Lumpkin thanked Dr. Newsom for his efforts in the community.

**Nick LeCompte-** Mr. LeCompte asked for an update on the garage sale ordinance. Mayor Pro Tem Lumpkin stated that at the last commission meeting the second reading that would make the ordinance official was postponed for further discussion. There were many concerns voiced but they have not had another discussion yet. Mr. Langenegger stated the ordinance would be on the agenda for May 12<sup>th</sup> work session and stated that if Mr. LeCompte had any recommendations for the ordinance he was welcome to come speak to him.

**Gail Houser-** The kick-off for the Rail Trail will take place on Saturday April 30<sup>th</sup> starting at 8:30 a.m. This will be one of six walking trails that will be established within the City to encourage people to get outside and exercise. He thanked the Tucumcari Police Department, for participating and making sure the participants are safe.

### **Items From Commissioners**

Commissioner Moya commented that Rawhide Days went well and he enjoyed it. It reflected how our town got started. He commended Mr. Braziel and Ms. Alarcon for their great work. If we continue this, we will have a great event.

Commissioner Gutierrez thanked Dr. Newsom for the rodeo tickets unfortunately she was unable to attend. She encouraged everyone to support the Comedy Jam and participate with the Rail Trail, both on Saturday. There is an event coming on July 2<sup>nd</sup>, there are no specifics but it has to do with the PRCA Champ. Contact Luke Brice at (575)714-1897. She also thanked everyone who attended the meeting.

Commissioner Mihm thanked everyone for coming and reminded everyone that there will be a public kick-off event for the ACT Work Ready Program on May 6<sup>th</sup> at noon at the Mesalands Wind Energy Center, and encouraged everyone to attend. This is great way to learn more about the test. He also encouraged anyone that is interested in the test to take it.

Mayor Pro Tem Lumpkin commented that Mayor Litchfield wasn't in attendance because she was attending other meetings. He stated he was substituting for her but they missed her. When he was Mayor she filled in for him many times and he thanked her for that. He thanked everyone for coming and stated that he appreciated all the event announcements. He agreed that Rawhide Days went well and thanked everyone that worked on that.

**Adjournment**

Mayor Pro Tem Lumpkin asked for a motion to Adjourn. Commissioner Gutierrez made the motion to adjourn and Commissioner Mihm seconded the motion. Roll call:

Mihm	Lumpkin	Gutierrez	Moya
Yes	Yes	Yes	Yes

Meeting adjourned at 6:56 p.m.

---

Ruth Ann Litchfield, Mayor

ATTEST:

---

Angelica M. Gray, City Clerk