

City of Tucumcari
Special City Commission Meeting Minutes
July 25, 2016

The Tucumcari City Commission met in a Special Commission meeting on Monday, July 25, 2016 at 12:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, Robert Lumpkin, Amy Gutierrez and Ralph Moya.

City Staff members present were: Jared Langenegger, City Manager; Doug Powers, Assistant City Manager; Ralph Lopez, Project Manager; and Angelica Gray, City Clerk.

Consideration of Changes or Deletions to Agenda

Mayor Pro Tem Lumpkin made the motion to approve the agenda as is and Commissioner Mihm seconded the motion. Roll call:

Moya	Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes	Yes

Approval of Minutes

Mayor Pro Tem Lumpkin made the motion to approve July 14, 2016 Commission Meeting Minutes and Commissioner Gutierrez seconded the motion. Roll call:

Litchfield	Moya	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes	Yes

Bids & Contracts

Consideration of the Construction Contract between City of Tucumcari and Desert Fox, LLC- Ralph Lopez presented item to the Commission. There is a ninety day construction period scheduled. If the bid documents are sent to Santa Fe by the end of the week anything we issue for the contractor will put us passed the close out date of the contract. At the July 14th meeting he presented the recommendation of award to Desert Fox, LLC, they were the lowest bidder and did check out with the engineer. At this time I would recommend to sign the contract with Desert Fox, LLC for a total contract sum of \$489,844.16. The contract was sent out for the attorney to review and we also have a letter from him saying he found no problems with the contract.

Mayor Pro Tem Lumpkin made the motion to approve the contract with Desert Fox, LLC and Commissioner Gutierrez seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Moya	Mihm
Yes	Yes	Yes	Yes	Yes

New Business

Consideration of Dissolution of the Community Development Board- Ralph Lopez presented this item to the Commission. He stated that in the past we have had a Community Development

board that oversaw the contracts for the CDBG projects, they conducted and managed the hearings required prior to applying for a CDBG project. The problem is that this is supposed to be a citizen board but there are not enough people interested. We have four people right now that are serving on the board but it's not enough to be a quorum and make decisions on behalf of the City. We spoke to the Local Government Division and were told that we do not have to have the board we can instead make decisions at the regular Commission meetings.

Commissioner Moya asked if they are supposed to have a community board even though it's not required and stated he doesn't know how the grantees will see that because the power will lie with the Commission. There are certain grants that are mandated to have input from the community. Mr. Langenegger stated that he has spoken to the city's attorney, the Commission would be the board but would have public hearings, advertise them and bring in the public and give them the opportunity to give input. We also looked through our ordinances and cannot find any reference to the Community Development council. The only thing we have in place is a set of by-laws. Commissioner Moya asked if the present board was not meeting regularly and Mr. Lopez stated that they have not been able to find enough people to serve on the board. Mr. Powers stated that the only time they had meetings was during a funding cycle for the Community Development Block Grant and that was the only thing they were involved in. Commissioner Moya stated they were supposed to see what improvements were needed in the community. Commissioner Mihm stated that they need to see how the Commission could get more citizens involved in the function of the community so there won't be such a negative attitude and there's education on what's happening. Mr. Langenegger stated unfortunately he doesn't think it's a community change but more of a society issue. Commissioner Mihm asked why they couldn't consolidate the Planning and Zoning Board. Commissioner Moya stated that the Community Development board deals more with grants.

Commissioner Gutierrez asked when the last Community Development Board met. Mr. Powers stated that he believes they haven't had enough members in a year, we've posted and advertised. Most of the members will stay on for one term because the meetings aren't convenient. Commissioner Moya stated that this was something they needed to think about because the community needs to be more involved but maybe we are using people that are over committed and maybe we need to look at a different number of board members. Mr. Langenegger asked if the Commission would be able to appoint people from their districts, Commissioner Moya stated that's the way it's always been done. Mr. Langenegger suggested having each Commissioner find two members from their district then the Commission can select seven members to act on the board. Mr. Lopez asked if the current four board members would be able to vote for the new members. Commissioner Moya stated that if the current four members were interested they should stay on as members.

Commissioner Gutierrez made the motion not to dissolve the Community Development Board and Commissioner Mihm seconded the motion. Roll call:

Moya	Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes	Yes

Mayor Litchfield stated that the Community Development Board would not be resolved and the Commission will try to find three more people to serve on the board and this will be on the agenda for August's Commission meeting.

Items from Commissioners

Mayor Pro Tem Lumpkin and Commissioner Gutierrez thanked Mr. Langenegger for providing lunch.

Commissioner Moya asked how everything is going in the community with the heat wave. He stated that he went to an elderly woman’s house and it was 112 degrees inside and that he is concerned with how some of the elderly are doing. Mayor Pro Tem Lumpkin stated that Chief Warner would be the one to ask about that. He was present at the last meeting and he stated that he hadn’t seen any heat related issues. Commissioner Gutierrez suggested asking Clara Rey because the Senior Center delivers meals to the some of the elderly and she would be able to identify if someone is in need. Commissioner Moya stated that the Commission needs to be aware of this problem.

Adjournment

Mayor Litchfield asked for a motion to Adjourn. Commissioner Mihm made the motion to adjourn and Commissioner Gutierrez seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez	Moya
Yes	Yes	Yes	Yes	Yes

Meeting adjourned at 12:25 p.m.

Ruth Ann Litchfield, Mayor

ATTEST:

Angelica M. Gray, City Clerk