

City of Tukumcari
City Commission Meeting Minutes
July 28, 2016

The Tukumcari City Commission met in a regular meeting on Thursday July 28, 2016 at 6:00 p.m. in the City Commission Chambers. Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, Robert Lumpkin, and Ralph Moya. Amy Gutierrez was absent.

City Staff members present were: Jared Langenegger, City Manager; Doug Powers, Assistant City Manager; Jason Braziel, Police Chief; Pete Rivera, Deputy Police Chief; Cathy Estrada, Administrative Assistant; Carolee Edwards, Police Officer; Shawn Slate, Police Officer; Max Farren, Police Officer; and Angelica Gray, City Clerk. Jared Langenegger appeared by Skype.

Invocation presented by Amy Pospichal, First Presbyterian Church and Mayor Pro Tem Lumpkin lead the Pledge of Allegiance.

Mayor Litchfield requested to move proclamations to the beginning of the meeting in case those receiving proclamations had other obligations.

Proclamation declaring August 6, 2016 as Norma Jean Crellin Day- Mayor Litchfield read and presented this proclamation to Norma Jean Crellin.

Proclamation voicing support for our local law enforcement officers- Mayor Litchfield read and presented this proclamation to the Tukumcari Police Department.

Consideration of Changes or Deletion to Agenda

Mayor Pro Tem Lumpkin made the motion to approve the agenda as amended and Commissioner Mihm seconded the motion. Roll call:

Litchfield	Moya	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Approval of Minutes

Commissioner Mihm made the motion to approve July 14, 2016 Commission Work Session Minutes Mayor Pro Tem Lumpkin seconded the motion. Roll call:

Lumpkin	Litchfield	Moya	Mihm
Yes	Yes	Yes	Yes

Commissioner Mihm made the motion to approve July 21, 2016 Special Commission Meeting Minutes and Mayor Pro Tem Lumpkin seconded the motion. Roll call:

Moya	Lumpkin	Mihm	Litchfield
Yes	Yes	Yes	Yes

City Manager's Report

Mr. Langenegger stated that David Brenner would be presenting three promotional video clips that they produced with Lodger's Tax Funding.

Mr. Brenner stated that Lodger's Tax Funding was procured to make promotional videos. There are two thirty second promotional videos and one that is two minutes and seventeen seconds long.

Mr. Langenegger thanked the Lodger's Tax Board, Mayor Pro Tem Lumpkin and David Brenner who worked with KC Keefer to make the commercials. He stated that the project turned out really well and he thinks the commercials will do a lot of good for Tukumcari. The next step would be to put an outreach program together and Mr. Brenner is working on that and will be presenting a proposal where we can market these and get them out to communities that are outside of Tukumcari and hopefully increase tourism within the City.

Mr. Brenner thanked the Commission for allowing the project to move forward. At the next Commission meeting he hopes to bring the proposal for the funding to broadcast the commercials outside of Tukumcari, we need to get them in front of people that care and who would make the trip out here and hopefully put money into Lodger's Tax and gross receipts tax.

Mr. Langenegger had a meeting with Love's and Engineers Inc. regarding the development of the Fairfield Inn. The developers are installing the waterline from Rock Island Street to 54. Right now they are working on executing a contract with Engineers Inc. to complete the engineering of the project then plan to move forward with the construction of the project. The city will review the plans and construction to make sure it's to our standards and once the project is complete the developer will turn the waterline over to the City. In addition, we are working on applying for an EDA grant to complete the second phase of the project to replace a six inch water line on 54 from the Interstate to the boulevard. This will ensure that we have sufficient water for this area. It's really exciting that Love's is willing to work on this; it really helps us get this project moving and get it completed.

I am attending the New Mexico Municipal League City Manager's meeting. We spent most of yesterday discussing State budget concerns. We have really good presenters talking about tax reform for the state and received a lot of information on how the tax system is set up and what options municipalities have regarding taxes. Today we had a discussion on leadership and working in difficult political climates. Tomorrow we will be discussing procurement and there will be a presentation about LED street lighting alternatives for municipalities. This particular presentation is of interest to me. I did have an opportunity to visit with the presenter and they will assist me with investigating installing LED options at the 329 exit. They have done some projects for other cities where they have replaced the lighting with LED and saved a lot of money and expenses on utilities cost. They have a lot of experience doing this so I gave them my information and we will set up a time for them to come out and look and see what our options are.

Next week we will be attending the hardship sale; this is a great opportunity for us. Every year the DOT provides municipalities the ability to apply for the hardship sale. They take their used DOT equipment and offer it for sale to municipalities. They also offer a grant for municipalities to use to purchase equipment. We're looking at procuring an extra blade for the city and also a snow plow.

Mayor Pro Tem Lumpkin asked what the name of the organization that was helping with the LED lighting. Mr. Langenegger stated that the company was named Ameresco. Mayor Pro Tem Lumpkin stated that this is a big step and Mayor Litchfield stated that this would be a lot of savings.

New Business

Consideration of Donation of Flower Planters for Sands Dorsey- Mayor Litchfield states that the planters would not be permanent. A local young man makes these and John Dugger saw them and thought they would be nice to put down on the Sands Dorsey lot. These are not permanent but will be displayed during Rattler Reunion and Fired Up! We have plans with an architectural design to do park setting down there. The planters are made out of tires, not only is it local but its recycled. Commissioner Moya stated that the planters were very creative and the artist was very smart. Mayor Litchfield stated that the artist is Justin Galvan. Mayor Litchfield suggested using them on the corners of some streets after they are removed from the Sands Dorsey lot.

Commissioner Moya made the motion to approve the donation of the flower planters and Commissioner Mihm seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Moya
Yes	Yes	Yes	Yes

Consideration of Appointing New Museum Advisory Board Member, Michael Lucero and re-appointment of Lois Sappington, Vicki Watson and Merlinda Turner- Mayor Litchfield stated that the Commission had a copy of each applicant’s application. Commissioner Moya stated that one of his biggest concerns was that he attended one museum board meeting since he has been on the Commission and he hopes the ones that they appoint are serious enough to show up. He suggested if a member misses three meetings the Commission would reappoint. He stated that the Commission needed to reevaluate the ordinance because it is a conflict of interest for the boards to appoint members. The applications needed to come to the Commission and they would recommend a member.

Mayor Pro Tem Lumpkin stated the applicants have volunteered and some of them are being reinstated to the board. He thanked Mr. Lucero for signing up for the board.

Mayor Pro Tem Lumpkin made the motion to approve all the applicants to the Museum Advisory Board and Commissioner Mihm seconded the motion. Roll call:

Moya	Mihm	Litchfield	Lumpkin
Yes	Yes	Yes	Yes

Consideration of Recommendation for Award of the Library Roof Replacement Project, IFB#:16-03- Ms. Gray presented this item to the Commission. She stated that the City advertised for an invitation for bid for the library roof replacement project. We received four bids and opened them on July 21st. After reviewing all the bids Ms. Gray, as procurement officer recommends that

the bid be awarded to Queston Construction Inc. due to this company having the lowest bid. Although Queston is awarded at the bidding price of \$85,707 pursuant to statute 13-1-21B the public body shall deem a bid submitted by a resident business to be five percent lower than the bid that was actually submitted. Although their bid was \$85,707 subtracting the five percent brings them to \$81,421.65, therefore making them the lowest bidder. Mayor Litchfield asked where Queston was from, Ms. Gray stated that they were from Albuquerque and they did not receive bids from local contractors.

Mayor Pro Tem Lumpkin made the motion to approve the recommendation for award to Queston and Commissioner Mihm seconded the motion. Roll call:

Litchfield	Moya	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Public Comments

Gail Sanders- This weekend is the New Mexico 4-H horseshow at the Quay County Fair Grounds arena on Friday and Saturday the events start at 8:00 a.m. People from all over the state come and this is one of the qualifying horseshows that they have to participate in to qualify for the actual New Mexico State Fair. The event is free and so is parking.

Gail Houser- He stated that he would like to give the Commission Mainstreet’s quarterly report and would like to share some changes that have occurred since the new year. We have added three new individuals that I am really excited to have join our board of directors; Jessica Elebario, David Gonzales and Lori Otero, all these individuals have deep roots in our community. Due to our newly revised by-laws we have elected new officers that will serve as the executive team for Mainstreet, our new president is Cooper Glover, David Hale is the Vice-President, Jessica Elebario is taking over as secretary and Robert Lopez will serve as our treasurer. We also maintained several individuals that are remaining on the board for continuity purposes: Diana Beck, Bill Curry, Bob Dominguez as well as Lori Otero and David Gonzales. These individuals all have intimate familiarity with our town and many own businesses within Tucumcari and the Mainstreet district. Due to a number of substantial program upgrades that you will hear about in the next report that have been developed by the National Mainstreet Center and are presently in the process of being implemented by New Mexico Mainstreet the board will be incredibly busy developing our annual work plan before year end as well as revising numerous strategies to make the downtown more functional and attractive. The current status of the Great Blocks on Mainstreet preferred landscape architectural is on hold as of today, we are trying to clarify as few things with NRW, in order to obtain a clearer picture of funding, duration and cost. Mainstreet has rolled out its community partnership program which is aimed at providing financial support to cover the shortfall of the normal operating revenues and expenses. We are trying to attract organizations and individuals who want to see downtown renovated and improved such as merchants, property owners, residents and businesses. Not only will you be featured on the Mainstreet website but also a two sided poster. September 24, 2016 Fired Up! will be held, this year the committee is being lead by Diana Beck. We were fortunate to have kept veterans from pervious planning teams, Christine Montano and Steve Hansen along with new volunteers that are incredibly energetic and motivated to not only make this event bigger but the best it can be. The new volunteers include LA Hawkins, Brandon Goldston, Veronica Montano, John Preciado, Kevin McKenzie, D’ Jean Jawrunner and Joe Kizer.

We are finalizing the schedule and working hard to mesh some of the established favorites from past years and a number of new activities. We are also planning on improving safety and security in the area by fencing off all access points other than First Street, Second Street and Third Street and by improving overall lighting. We are submitting the final report to the New Mexico Department of Transportation to completely close Main Street from First to Third during the event. We are also anticipating fixing electrical services for the increasing number of food vendors that have committed to come so that we can provide a consistent wider variety of their foods. Commissioner Gutierrez asked me at a prior meeting who to contact if you're interested in volunteering, we recently added a volunteer section to our website tucumcarimainstreet.org/firedup. We are going to need roughly fifty volunteers in two hour shifts.

Mayor Litchfield stated that Fired Up! sounds like fun and thanked Mr. Houser.

David White- He stated that he is fairly new to Tukumcari and wanted to thank the Commissioners for their passion and commitment to better the City of Tukumcari. He too has a passion for the City of Tukumcari and the people of Tukumcari and particularly the broken and hurting. Unfortunately drug addiction and alcoholism ravages every town. He stated that he has been on a campaign to get the word out in Tukumcari that the First Christian Church is having alcoholics and narcotics anonymous five times a week. He stated that he would like to thank individuals that have helped him with this, Russell Braziel for his announcements about the program on the radio and Thomas Garcia at Quay County Sun and a special thanks to Commissioner Mihm who went above and beyond to help one of the residents to get on the road to recovery.

Norma Crellin- She thanked the Commission for their proclamation dedicated to her and stated that she appreciates it. Rattler Reunion has been her passion for sixteen years and it has been successful and it will continue but it will be in a different format. She state that when she got on she decided they should form a corporation and she did and now she wants to get her name off of the corporation and let them do whatever they want to do and she will try to help in various ways. This year's reunion is August 4th, 5th and 6th. She thanked Nicole Manley, at the Convention Center for being very cooperative.

Rick Haymaker- St. Anne's is having their annual festival the 29th and 30th.

Items from Commissioners

Commissioner Moya stated that the city crew has been in his neighborhood filling potholes and they are really working hard. He asked what the policy was for City Employees having their family members in city vehicles. Mr. Langenegger stated that the policy is that they should not have family in city vehicles. Commissioner Moya stated that he had photos of a particular individual that had his family in a vehicle and I got another call about the same person. He asked Mr. Houser who had purchased the Montgomery Ward building and Mayor Litchfield stated that no one knew, it was online auction but the buyer is planning on using it as a residence. Commissioner Moya asked what was going on with the solar project east of town. Mayor Pro Tem Lumpkin stated that it's a solar project just like the wind projects. It is a two phase project, the first phase is twenty-five mega watts solar power it will go on the same distribution line and it is owned by an electric company that ties into the 345 line that crosses the highway between us and Santa Rosa. It's a good project and will hire a few people, increase some gross receipts tax and help in schools in the area. It originally was going to go on top of the mesa but then they decided to bring it down to that line closer between us

and San Jon. It's basically just like the wind farm, it does get production tax credit for renewable energy and we've been working on that project now for four years. Commissioner Moya stated that he was surprised because someone had already been hired.

Commissioner Mihm thanked everyone for coming and thanked those who serve in the police department especially with everything that has been happening in the nation, hang in there you are appreciated and we're glad you're here. He thanked Norma Jean for all her years of service and stated that he is sorry to see her go.

Mayor Pro Tem Lumpkin thanked everyone for coming. Rattler Reunion is on the 4th, 5th and 6th it has been going on for forty-five years and it's quite an achievement for those that have worked on it. He thanked all those that work on it.

Mayor Litchfield thanked everyone for coming. This week we have the 4-H Rodeo, a golf tournament out at the golf course and St. Anne's fiesta. There's a lot to do and we're proud of our town because there is something going on that everyone can be involved.

Adjournment

Mayor Litchfield asked for a motion to Adjourn. Commissioner Mihm made the motion to adjourn and Mayor Pro Tem Lumpkin seconded the motion. Roll call:

Lumpkin	Litchfield	Moya	Mihm
Yes	Yes	Yes	Yes

Meeting adjourned at 6:55 p.m.

Ruth Ann Litchfield, Mayor

ATTEST:

Angelica M. Gray, City Clerk