

**City of Tucumcari
City Commission Meeting Minutes
September 10, 2015**

The Tucumcari City Commission met in a regular meeting on Thursday, September 10, 2015 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, and Rick Haymaker. Amy Gutierrez and Robert Lumpkin were absent.

City Staff members present were: Jared Langenegger, City Manager; Shane Warner, Fire Chief/EMS Director; Mark Martinez, Project Manager; Jason Braziel, Chief of Police; Doug Powers, Assistant City Manager; Dennis Dysart, Finance Director; Sharayah Sisneros, Executive Assistant; and Angelica Gray, City Clerk.

Invocation presented by Commissioner Haymaker, and Mr. Langenegger led us in the Pledge of Allegiance.

Consideration of Changes or Deletions to Agenda

Mr. Langenegger asked that Items 8B, 8C and 8E under New Business be deleted from the agenda.

Commissioner Mihm made the motion to approve the agenda as amended and Commissioner Haymaker seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield
Yes	Yes	Yes

Items from Commissioners

Commissioner Haymaker welcomed the new Chamber Director, Gail Sanders. He attended Tourism Board meeting and it went well. Artspace is having an Arts and Culture meeting. Was able to attend New Mexico Municipal League meeting in Albuquerque as a voting delegate, heard a lot of interesting things and a lot is going on in our state and our country, and was able to bring back material to share with the Commissioners and the Mayor, City Manager was also in attendance. He would be speaking at the Senior Center in remembrance of 9/11, sharing stories and observations having lived in the commute range of the Pentagon. Friday September 18 at 6:30pm Artspace will be having another drum circle; last one was a success, thanks to all that came out. Had a great work session, thanked Patrick Vanderpool for a well prepared quarterly report. Saturday September 26 from 10 am-2pm there will be chalk walk sidewalk art contest, winners will be announced at Fired Up! Entry forms are available at Artspace gallery, Tapestry Boutique, and at KTNM KQAY radio station. It is a free event for children 16 and under, there are cash prizes call (575)461-9908 for more details.

Commissioner Mihm welcomed everyone and hoped everyone had a great holiday weekend. Mentioned that Rail road days is coming up on September 19 and 20 at the depot. Part of the rail road museum board came to the work session to present a new display seeking approval from the Commission, they are moving forward with their project and are still looking for volunteers to run the depot museum. They would like to keep it open more, anyone interested in volunteering contact Billy Curry. Attendance at Railroad days by the community would be wonderful.

Mayor Pro Tem Litchfield welcomed Gail Sanders, new director of Chamber of Commerce, glad to have her. Painting at the Senior Center on September 18th at 2pm and the 19th at 10am, also on the 25th, anyone interested in volunteering is welcome. Stated that there is a lot of interesting things going on in the community.

Approval of Minutes

Commissioner Haymaker made the motion to approve the August 10, 2015 Commission Meeting Notes and Commissioner Mihm seconded the motion. Roll Call:

Litchfield	Haymaker	Mihm
Yes	Yes	Yes

Proclamations, Memorials or Petitions

Proclamation declaring September 17-23, 2015 as Constitution Week was signed by Mayor Pro Tem Litchfield.

Ordinances or Resolutions

Resolution 2015-28, Deferred \$70,000 Revenue for RAD. Presented by Dennis Dysart- He stated in the financial statements for our budget for the end of the year did not include \$70,000 that was awarded by the courts for a water dispute, in financial situations there is a chance there could be an appeal on the award with a risk that is could be overturned. In best financial practices the award was not included by the auditor indicated that there needed to be an official resolution from the Commission to suspend or postpone that.

Commissioner Mihm made the motion to accept Resolution 2015-278 and Commissioner Haymaker seconded. Roll Call:

Litchfield	Haymaker	Mihm
Yes	Yes	Yes

City Manager's Report

NERTPO – The North East Regional Transportation Planning Organization will be meeting at the City of Tucumcari Convention Center in the Liberty room on Wednesday September 23, 2015 at 10:00 am. This organization plans for the transportation needs of the northeast section of New Mexico. Member entities can present information and projects for recommendations and assistance. The NERTPO helps to develop 5 year transportation plans and priority ratings for projects within the region. The City of Tucumcari is a member of the NERTPO and we will be hosting the meeting this month. The City Commissioners are invited to attend.

Whitmore project – City crews have begun milling on the Whitmore project and have completed the first block and are beginning the second block. The contractors have been working to take out the curb and gutter and prepare the area for installation of the new ADA ramps. I would like to thank

our streets crew for their efforts in working with these contractors. In doing so, they are helping to save money on these projects and allow us to utilize more of the grant money for redevelopment.

Metro waterline project – The Invitation for Bid has been released for the construction of the waterline project that will replace the supply line from the metropolitan well field to the City. We have a pre-bid meeting set for Tuesday at 10am where we will meet with interested contractors and take questions on the project. The bid opening is set for October 6, 2015.

Weeds – I have noticed that there are many individuals working on the weeds around town and I would like to say thank you to those citizens that are taking pride in their property and working to ensure they comply with the nuisance ordinances. I have heard that there are some concerns regarding weeds and growth on city properties. We do have our streets and parks crews making the rounds attending to problem areas, however, if you see a concern that we have not addressed, please feel free to call us at City Hall and we will put in a work order. It is going to take all of us working together to make the City great. Our code enforcement officers are sending out notices to individuals and properties to let them know about the new nuisance ordinance and what is expected.

Equipment Auction – The City was accepted into the NMDOT hardship vehicle auction and we received \$25,000 for purchase of surplus vehicles and equipment. Alex and his staff will attend the auction and hopefully be able to obtain some much needed equipment for the City. This is a good opportunity for the City to obtain good quality used equipment from the State at no cost to us.

Senior Center – The Senior center will be holding a program for 9-11 tomorrow at noon with guest speaker Rick Haymaker. Refreshments will be provided, and if you would like lunch, it can be purchased for \$8 a plate for those under 60. They will be serving Posole, salad, mustard greens, garlic bread and a pumpkin pie cookie.

The senior center will also be having a work day on September 18th, 19th, and 25th where they will be painting the interior of the senior center. Any volunteers would be greatly appreciated. For more information contact the Senior Center at 461-2307.

VFW – The VFW Auxiliary will be hosting a Star Spangled Burger night tomorrow 9-11 at the VFW on Main Street. The meal includes a star spangled burger, blue chips, star watermelon and iced tea. Cost is \$7 per plate starting at 5:30pm. Veterans and first responders will receive a free meal with proper identification.

Commissioner Haymaker made a comment regarding item 4 of the report. Many people might not know, he himself didn't, but sidewalks are the responsibility of the business owner not the City. If you see sidewalks that are in need of attention contact the City, but it is the responsibility of the business owner.

New Business

Acknowledgment of Budget Approval by DFA – Mr. Dennis Dysart presented this item to the commission. In accordance to the budget process the City submitted an interim budget for DFA

approval to allow operation in July and August. There is a requirement stating that by September 1st the DFA has to have a final budget approved and sent back to the City, which has been done and the budget has received final approval, however by state law it has to be recorded in the minutes.

He stated this item was just an acknowledgment and did not need to be put to a vote.

Requesting to Conditionally Approve Diagonal Parking for Sunrise Medical- This item was presented to the Commission by Mark Martinez. He stated that this is based on a recommendation from the Planning and Zoning Commission. The conditions will state that the contractor must meet drainage requirements set by the City of Tucumcari. Some additional conditions that were discussed was the inspection of the subgrade, that the proper slope must be provided due to the poor drainage on third street, the road sits quite high and they are wanting to pull out the curb and implement the diagonal parking. Proper flow is needed so everything drains toward the north towards drains that are located on Main Street. There was also discussion on additional gutter work that must be installed to maintain proper drainage, which would be the responsibility of the contractor.

Mayor Pro Tem Litchfield asked if Sunrise Medical was down by the courthouse. Mr. Martinez responded that it was located at 200 South Third Street. He stated they are renovating their building and wanting additional parking; it is in a congested area. With the diagonal parking the curb will be cut and everything would be moved closer to the building, the parked vehicles would not hang out more than they already do.

Commissioner Haymaker made the motion to approve Diagonal Parking for Sunrise Medical provided that they meet the contractual drainage and gutter requirements and Commissioner Mihm seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield
Yes	Yes	Yes

Requesting Approval to Accept Change Order #2 for Metro Well Field Rehab Project- This item was presented to the Commission by Mark Martinez. He stated that this is specifically for Well number eight, everything is in the ground ready to go except the electric and the pump needs to be dropped in. This has been a lengthy project; we are trying to move forward to complete it and in order to move on to well number three. The change order is the amount of \$3,136.37, the reason for this increase is due to unforeseen circumstances. The original plan was to run the electric from an existing well house, but the wire had been stripped out and the building was poorly constructed, so the plan has been updated to trench additional amount of feet that way the electric line can be used for the new well as well as a few additions to make sure the automated system has the capability in the future. Some of that incorporated with the cost would be an increase of contract revenue fees due to additional services provided.

Commissioner Mihm made the motion to approve Change Order #2 for Metro Well Field Rehab Project and Commissioner Haymaker seconded the motion. Roll Call:

Mihm	Litchfield	Haymaker
Yes	Yes	Yes

Public Comments

There were no public comments.

Items from Commissioners

Commissioner Mihm wished everyone a good evening

Commissioner Haymaker thanked everyone for coming out.

Mayor Pro Tem Litchfield commented that Commissioner Gutierrez was absent because she was welcoming a new grandbaby, not sure where the Mayor was but was glad he took time to relax and hoped he was having fun. She thanked everyone from coming, thanked Russell for being here with the radio and enjoyed having everyone here.

Adjournment

Mayor Pro Tem Litchfield asked for a motion to Adjourn. Commissioner Mihm made the motion to adjourn and Commissioner Haymaker seconded the motion. Roll Call:

Haymaker	Mihm	Litchfield
Yes	Yes	Yes

Meeting adjourned at 6:26 p.m.

Robert C. Lumpkin, Mayor

ATTEST:

Angelica M. Gray, City Clerk