

City of Tucumcari
City Commission Meeting Minutes
October 22, 2015

The Tucumcari City Commission met in a regular meeting on Thursday, October 22, 2015 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: John Mihm, Ruth Ann Litchfield, Robert Lumpkin, and Amy Gutierrez. Rick Haymaker was absent.

City Staff members present were: Jared Langenegger, City Manager; Doug Powers, Assistant City Manager; Mark Martinez, Project Manager; Ralph Lopez, Project Manager; Jason Braziel, Police Chief, Dennis Dysart, Finance Director, and Angelica Gray, City Clerk.

Invocation presented by Tammy Mardis, Fathers Forge and Mayor Lumpkin led us in the Pledge of Allegiance.

Public Hearing

Consider and Act Upon Ordinance 1125, Second and Final Reading, An Ordinance Amending Ordinance 972 and Section 3.20 of the Tucumcari Municipal Code- Mr. Langenegger presented this item to the Commission. He stated that this amendment is to our Local Development Act Ordinance, also known as LEDA. It will change what the qualifying entities are and add qualifying entities. Through this ordinance the City has the opportunity to provide funding to help grow businesses, help economic development and things of that nature. What is being added is numbers 5, 6 and 7, making a qualifying entity a facility for the direct sales by growers of agricultural products, commonly known as Farmers Markets, a business that is a developer of a metropolitan redevelopment project and a cultural facility. By adding these items it allows us to help different businesses. We adopted the Metropolitan redevelopment area in the downtown area when that is up and going we will hopefully have some businesses wanting to do some private/public partnerships and this will help us open up some state funding for them. We would like to do some work to the Princess Theatre in hopes of restoring some of it. The Odeon Theatre is an immediate project, there are some structural and roofing needs that can be addressed with state LEDA funding as long as this amendment to the ordinance is passed. The amendments to this ordinance do not allow us to use our local gross receipt tax for those projects but it does allow us to request state economic development funds for those projects.

Mayor Lumpkin stated that this opens up the opportunity for us to request state funding that we couldn't request before for economic development projects in the City of Tucumcari it is necessary that we have that opportunity and that option in order for us to request state funds but it cannot be done without passing this ordinance.

Mayor Lumpkin stated that this item was public hearing and anyone from the audience was invited to speak if they had and questions or concerns upon being sworn in.

Commissioner Mihm made the motion to approve the Ordinance 1125 and Commissioner Gutierrez seconded that motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Consider and Act Upon Ordinance 1126, Second and Final Reading, An Ordinance Amending the Official Zoning District Map- Mr. Martinez presented this item to the Commission. He stated that the map amendment would be made for application 201503 for Jonathon Blea, who is proposing the rezone of 716-724 East Smith also known as Block 29 Lots 1 and 2 of the Russell's Addition. This area is currently zoned as C-1, general commercial the request is to change it to R-3 multiple-family residential to allow for a new family home. Everything north and east of this area is already R-3 so this would not be considered spot zoning and fits in with the adjacent neighborhood. During the public hearing held on September 22, 2015 for the Planning and Zoning Commission it was voted to accept this proposal and then recommended to the City Commission. As part of protocol letters were sent out to property owners within one hundred feet of the area and a lot of positive feedback was received, multiple phone calls and a letter was received from residents showing their support.

Mayor Lumpkin stated that this item was public hearing and anyone from the audience was invited to speak if they had and questions or concerns upon being sworn in.

Mayor Lumpkin stated that the bottom line is that the entire area is residential and has been residential. The public in that area has been contacted and the Zoning Board has already approved this request.

Mayor Pro Tem Litchfield made the motion to approve Ordinance 1126 and Commissioner Mihm seconded the motion. Roll call:

Litchfield	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Consideration of Changes or Deletions to Agenda

There were no changes of deletions to the agenda.

Commissioner Gutierrez made to motion to approve the agenda and Commissioner Mihm seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Mihm
Yes	Yes	Yes	Yes

Items from Commissioners

Commissioner Gutierrez welcomed everyone. She stated that Altrusa was having their annual fundraising event Saturday September 24th. She stated that if you aren't able to purchase a \$100 ticket for the event you could still purchase a \$10 ticket to attend the dance being held at 9:00 pm. She stated that Altrusa is a great organization and this is a great way to support them.

Commissioner Mihm welcomed everyone. He stated that Halloween is coming up kids will be out, so please drive cautiously. He was glad to see so many people and welcomed everyone that was listening at home.

Mayor Pro Tem Litchfield stated that it was good to see everyone, she was glad to see Thomas and Russell. She stated that Saturday September 24 from 4:00-6:00 pm at the Train Depot there would be a reception for Dr. Saltz. Dr. Saltz has been a doctor here for 43 years but will be closing his office. She encouraged everyone to come and said this would be an opportunity to come say hello to him.

Mayor Lumpkin thanked and welcomed everyone.

Approval of Minutes

Mayor Pro Tem Litchfield made the motion to approve the September 21, 2015 Special Commission Meeting Minutes and Commissioner Mihm seconded the motion. Roll Call:

Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes

Commissioner Gutierrez made the motion to approve the October 8, 2015 Work Session Notes and Commissioner Mihm seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Mayor Pro Tem Litchfield made to motion to approve the October 8, 2015 Commission Meeting Minutes and Commissioner Gutierrez seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Commissioner Mihm made the motion to approve the October 12, 2015 Commission Meeting Minutes and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Litchfield	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Proclamations

Proclamation declaring October 23, 2015 through October 31, 2015 as Red Ribbon Week- Ms. Gray read the proclamation and Mayor Lumpkin declared October 23, 2015 through October 31, 2015 as Red Ribbon Week.

Mayor Lumpkin presented the proclamation to Susan Lease. He thanked Ms. Lease and stated this is not the first Red Ribbon campaign she has worked on; she has organized many activities and dances. He stated that the people of Tucumcari have benefited from her efforts.

Ms. Leases stated that the Red Ribbon Carnival will be held Saturday October 24 at the Fairgrounds from 6:00- 9:00 pm. Admission is \$1 or a donation of two cans of food per person. The cans will go to the local food bank by the train depot and the money will go back into the Red Ribbon fund to be used next year to purchase more candy and prizes.

Proclamation declaring the Month of November as National Hospice Palliative Care Month- Ms. Gray read the proclamation and Mayor Lumpkin declared the month of November as National Palliative Care month.

Mayor Lumpkin presented the proclamation to Mary Jimenez. He thanked Ms. Jimenez for her work with hospice, and stated that it is much needed and it is a nice thing for families.

Ordinances or Resolutions

Resolution 2015-33, FY 2016 1st quarter Budget Adjustment (BAR) - Mr. Dysart presented this item to the commission. He stated that this resolution is a normal quarterly budget resolution. In the first quarter the finance department has been conservative with how the budgets are set up and they were able to recognize additional revenues and different things that happened and also at the end of the year because we're at the edge we don't know what year something is going to fall in the first quarter allows to make some adjustments. The final budget was a \$357,000 deficit; keep in mind that has a \$400,000 contingency it also carries reserves and extraordinary items. For instance we have \$150,000 we paid for the contractor; most things are reflected in the deficit number. In the first quarter we've reduced the budget by \$50,000 bringing the deficit down to \$300,000. The budget for the revenues is \$118,000 some of that is additional grant type items for instance for the airport, senior center and the fire fund. The fire fund has received \$30,000 which is more than we put in the budget. Again they try to be conservative with the budget and try not to put too much which has helped throughout the recession. The expenditures were increased to \$70,000 leaving a net of \$50,000. The Lodgers Tax went up by \$22,000 that is mostly a shift of funds for the auditors, the rodeo and other things that didn't get paid last year. Those items didn't get approved last year and fell into this year for payment. In addition dispatch had a \$32,000 increase to pay for the funds. Now that dispatch is going to the county the cash fund that the City was accumulating for them is being released.

Mayor Lumpkin stated this is basically a budget adjustment resolution.

Commissioner Mihm made the motion to approve Resolution 2015-33 for fiscal year 2016 1st Quarter Budget Adjustment and Commissioner Gutierrez seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Mihm
Yes	Yes	Yes	Yes

City Manager's Report

1. NERTPO/NEEDO- Doug and I attended the NERTPO and NEEDO meetings yesterday in Las Vegas NM. At the NERTPO meeting there was discussion of the NMDOT Rural Public Transit Grant applications and the board ranked the applications that were received. This grant provided funding assistance for public transportation systems in rural New Mexico. These systems can be utilized to provide regular commuting, rides to medical appointments, rides to go shopping, etc. I would like for us to investigate this grant opportunity more and see if this type of service can be utilized in Tucumcari. During the NEEDO meeting we discussed the North East Regional Economic Plan which was presented to the City Commission last meeting. The plan outlines goals and actions that can be taken to ensure economic viability in the Northeastern part of New Mexico. The NEEDO Board requested

that the GTEDC be involved in the implementation of the plan. I told them that I would visit with the EDC Board and request their participation.

2. Seniors- We have met with both the village of Logan and the Village of House councils and explained to them the City' intention to apply to operate only the Tucumcari Senior Center next fiscal year. Both councils were understanding and are working on other options for administration of the grant. The City of Tucumcari will maintain operations at the senior centers through June 30, 2016.
3. ACT- I attended our bi-weekly ACT County Team meeting last Tuesday. At that meeting we had representatives for New Mexico Workforce Connection and learned from them that they can provide quite a bit of support to the workforce development program. The state workforce connection office can provide the employee assessments, career ready training, and assist with on the job training free of charge. This is made possible by the federal workforce innovation and opportunity act. We are looking forward to working with them to develop the workforce in Tucumcari.

Mayor Lumpkin stated that in the work with the House and Logan Senior Citizens it looks like they are striving to continue to operate. In the past it was asked if Tucumcari could help out and if we didn't they could not exist any further. They are now on their own but we are still taking care of them until the fiscal year ends on June 30, 2016. They are working on applying for their own grants and we are continuing to offer them assistance in order for them to continue operating. He thanked Mr. Langenegger for his work with that, and stated it was difficult but needed to be done.

Mayor Pro Tem Litchfield asked Mr. Langenegger if he would be assisting them with their own grant applications. He stated that Logan asked for some information that we have used to put ours together and that has been sent. House was looking at working with Grady to submit their application. He did offer his assistance and any information they needed. Mayor Pro Tem Litchfield thanked him and stated that she appreciates his work as well.

New Business

Requesting Approval to Accept Change Order #3 for Metro Well Field Rehab Project- Mark Martinez presented this item to the Commission. He stated that this is a change order to increase both time and the amount of money for the project. Initially when this project started the grant was written to fix, rehabilitate or drill up to three new wells. He previously came to the Commission with a change order to rehab number five well and after receiving feedback from the well drillers it was found that this wasn't a very efficient method, the well was too far gone and it would be a waste of money. The total outcome was going to be far less than anticipated so at that time we removed ourselves from rehabbing well number five and started the process to re-drill well number three. The contractor gave us an updated price to drill well number three and it is very similar to well number eight. We've learned things along the way and we did get everything considered in this change order that way there isn't the same mistakes as far as putting us back any time or further money. However, with this there would be a match from the City it is a \$902,000 project so the City would have to contribute potentially up to \$68,305.65. Being such a large project the grant money received was exactly \$902,573. He spoke to Mr. Dysart and there is money in the budget to do this and he believes it is critical to move forward and this ensures great quality water and is something that we need as a City and it will really benefit us in the long run.

Mayor Pro Tem Litchfield stated asked we're doing away with well number five can any of the money from that go towards this project. Mr. Martinez stated yes, the actual change order itself isn't quite up to date to show what is left over which will provide money for this project. We have the total balanced out, there was about \$45,000 from well five at the end of the project, we will have a balancing change order and all that money is going back into this project.

Mayor Lumpkin stated that we are getting \$902,000 worth of work for only \$68,000 and it is also creating jobs. He asked of that \$68,000 that is coming out of the budget can any come out of in-kind. Mr. Martinez stated no, this is strictly part of Rodgers and Company's original quote, it does include electrical work. One option we may be able to discuss is maybe going local with the electric work, finish what we can with the grant money and maybe to try cut costs by going local. With these projects since it is changed ordered in we didn't go out for bid again and it saved time and money. As part of the initial contract the prime contractor gets to choose their sub contractors. They will be using the same utility company to tie in the water lines they are also going back to their initial electric contractor. Mayor Lumpkin stated that he thinks it's great we are getting this done it and believes it will help us with our future water.

Commissioner Mihm made to motion to approve Change Order #3 for Metro Well Field Rehab Project and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes

Requesting Approval to Accept bid for Well Field Transmission Line Project- Mark Martinez presented this item to the Commission. He stated that this is a separate project from the Metro Well Field Rehab Project. The lowest bid was from J&D Contracting from Albuquerque, New Mexico. Their bid came in at \$1,638,908.45 excluding taxes. Their bid also came in well below the engineer's estimate which was \$2.2 million, giving a little bit of extra money to work with in case things come up as we have seen with the Well Project. Some things don't go as planned and this will leave us with extra cushion to fall back on.

Mayor Lumpkin asked if this was the same project that was applied for with the Water Trust Board two years ago. Mr. Martinez stated this was applied for almost eight years ago. Mayor Lumpkin stated it is good this is getting finished it is basically a five mile long transmission line.

Commissioner Gutierrez made the motion to approve to accept the bid for the Well Field Transmission Line and Commissioner Mihm seconded the motion. Roll Call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Requesting Approval to Issue Notice of Award for Well Field Transmission Line Project- Mark Martinez presented this item to the Commission. He stated that now that the bid has accepted they would like to move forward and issue a notice of award to the contractor. This is a project that has been in the works for quite some time now and they would like to try and get this started before winter hit. It is a notice of award to J&D Contracting.

Commissioner Mihm made to motion to approve the notice of award for Well Field Transmission Line Project and Commissioner Gutierrez seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Requesting approval of 2015 COOP Agreement for Time Extension- Ralph Lopez presented this item to the Commission. He stated that the City of Tucumcari was awarded a 2015 grant for a COOP project which will be one block of Lake street. The project is running behind and this is an extension for the Highway department to make sure we have enough time. The grant expires December 31 of this year. There is plan in place to add to an existing street project but in case the weather or the contractor's schedule gets in the way we would like to apply for an extension. We have the resolution in place that the Commission passed but an amendment is required.

Mayor Pro Tem Litchfield made the motion to approve the 2015 COOP Agreement for Time Extension and Commissioner Mihm seconded the motion. Roll call:

Litchfield	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Requesting Approval of 2014 MAP Change Order #2 to add Lake Street to the Whitmore Project- Ralph Lopez presented this item to the Commission. He stated that the City was awarded a 2015 COOP project, the goal was one block of Main Street. There is an existing 2014 MAP project that is finished in the construction portion except for some closeout quantities. They would like the change order for the 2015 COOP with our existing project to take advantage of the larger quantity prices and get it completed. The project is running a little late but hopefully is can be finished before its deadline per the extension that was just approved.

Commissioner Mihm made the motion to approve the 2014 MAP Change Order and Commissioner Gutierrez seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Mihm
Yes	Yes	Yes	Yes

Requesting Approval of 2014 MAP Change Order #3 to add Lake Street to the current Whitmore Project- Ralph Lopez presented this item to the Commission. He stated that they were awarded the 2016 COOP Project which is for \$42,974.31 with a matching in-kind being \$14,266. It allows us to do the intersection and most of the other block also adding in the handicap curbs that are required by the DOT. This order will also change order in the 2016 COOP project into the existing MAP project again taking advantage of higher quantity prices that comes with that project.

Mayor Lumpkin stated that the \$16,000 in-kind would be from the budget in addition to the grant but with Mr. Lopez's work we can use some of the staff and some of our equipment and make up that \$16,000. City staff will be used so it won't be taken from the budget.

Mr. Lopez stated that they don't have enough to get the complete two blocks done. With these two grants depending on how the contract comes in, it could be close to the existing in-kind prices are. The worst parts were concentrated on using change order two and the second worst part would be

covered by change order three but at some point City money might be used to finish the last of the blocks.

Commissioner Mihm made the motion to approve 2014 Map Changer Order #3 and Commissioner Gutierrez seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Mihm
Yes	Yes	Yes	Yes

Requesting Approval of Contract between City of Tukumcari and Tukumcari General Insurance- Mr. Langenegger presented this item to the Commission. He stated that this contract is to appoint Tukumcari General as our insurance agent for the City. The City has several policies, have liability, workers comp, property and automobiles and we ask for an insurance agent of record to obtain those policies for us. We did go to an RFP and Tukumcari General was selected as the best qualified through the RFP process. The Commission accepted the proposal at the last Special Commission Meeting, so this is a request to approve a contract with Tukumcari General allowing us to utilize them for the next four years as our insurance agent of record for the City of Tukumcari. There we amendments made in the contract, our attorney had some questions on it, and the last contract didn't have anything about what we received as far as bids. This contract does mention that Tukumcari General will provide bids for us. In the past they have been very good about providing bids and they looked at multiple buyers for us but this will just specify in the contract so that it is made clear. It also specifies what the contractor's fees will be that way the Commission is aware.

Mr. Wiegel of Tukumcari General thanked the City for selecting them once again. He stated that he has been at Tukumcari General for thirty-six years and for thirty-four years they have had the City of Tukumcari's business. They are appreciative and he believes they provide a valuable service to the City of Tukumcari. TGI and the City staff have worked well together. They are an advocate to the City and they pride themselves on being a professional advisor and making recommendations to things that need to happen. They have also selected and solicited several bids for the insurance policies and they will continue to do so. He believes they have a good working relationship. He stated that they appreciate the opportunity. He also thanked the Commission for keeping it local.

Mayor Pro Tem Litchfield made the motion to accept the contract between the City of Tukumcari and Tukumcari General Insurance and Commissioner Gutierrez seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Requesting Approval of Notice of Award to David Morris for IFB#15-02 Nuisance Property Maintenance- Mr. Langenegger presented this item to the Commission. He stated that we out for bid to find a contractor to maintain nuisance properties. A new nuisance ordinance has been implemented, we are getting stricter on enforcing the ordinance and trying to make sure everything is maintained in order to maintain the aesthetic value of Tukumcari. The invitation for bid was to hire someone to have on call in event that the city had to clean up properties, to do mowing, trash removal, brush removal things of that nature. It was a competitive bid process and one bid was received from David Morris.

Commissioner Mihm made to motion to approve the Notice of Award to David Morris and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Mihm	Litchfield	Lumpkin	Gutierrez
Yes	Yes	Yes	Yes

Requesting Approval of Contract between City of Tukumcari and David Morris- Mr. Langenegger presented this item to the Commission. He stated now that the bid for the nuisance property maintenance for David Morris was accepted the contract also needs to be approved in order to begin using those services and start cleaning up some properties.

Mayor Pro Tem Litchfield made the motion to approve the contract between City of Tukumcari and David Morris and Commissioner Mihm seconded the motion. Roll call:

Litchfield	Gutierrez	Mihm	Lumpkin
Yes	Yes	Yes	Yes

Requesting Approval of New Mexico Rte. 66 museum Contract Renewal- Jessica Elebario presented this item to the Commission as a representative of the Route 66 Museum. She stated that this was a request of permission to continue utilizing the Fort Bascom room located in the Tukumcari Convention Center. She mentioned that the museum is in good standing as a 501(C)(3) non-profit organization with the state of New Mexico. In 2014 there were over 2,100 visitors from forty-one states and twenty-six countries. So far in 2015 there have been 3,330 visitors from forty-eight states and thirty countries. During peak times the museum has been able to stay open for seven days a week with help from great volunteers. Museum merchandise is available to purchase by donation and is in high demand. The board has now moved forward with its contract with a volunteer to become the museum caretaker. The caretaker is a paid position, and will open and close the museum and cover when volunteers are unavailable. The museum board would also like to reiterate to the City of Tukumcari that should this Convention Center director need the museum space for a large event the museum board will gladly work with the director to ensure a useable space inside the museum. At this time the museum board would like request the renewal of the lease agreement with the City of Tukumcari for a five year period beginning November 1, 2015 with an option for a second five year period.

Commissioner Mihm thanked the museum staff for the amazing museum in Tukumcari and doing great work with keeping volunteers on board and even creating a job for Tukumcari. He stated that is a lot to accomplish in a couple of years.

Mayor Pro Tem Litchfield thanked them for their willingness to work with the Convention Center if they would ever need the space.

Mr. Langenegger thanked the museum staff for all their hard work, they have worked with us very well to put on events where they have hosted dinners and brought people out there. All the visitors of the museum have been impressed with the museum and the staff's hard work. The City is in favor of renewing the lease and moving forward, the museum staff and the City staff work well together. We are very in favor of keeping this going it is a great way to draw vistiors into the Convention Center and to our city.

Mayor Lumpkin stated that there are many events held at the Convention Center and the museum adds ambiance to the meetings themselves. The cooperation of the staff and the volunteers has been great to work with and it has added a lot to the Convention Center.

Commissioner Mihm made the motion to approve the New Mexico Rte. 66 Museum Contract Renewal and Mayor Pro Tem Litchfield seconded the motion. Roll call:

Lumpkin	Gutierrez	Litchfield	Mihm
Yes	Yes	Yes	Yes

Ms. Elebario stated that on behalf of the board members she'd like to thank the Commission for their time and consideration and their continued support.

Old Business

Acknowledgment of September 1, 2015 Tukumcari Senior Center Advisory Board Minutes- As a liaison for the advisory board Mayor Pro Tem Litchfield presented this item to the Commission. She stated in the minutes they were talking about the days painting was going to happen since then the building has been painted and there were a lot of volunteers. She stated that she approved the minutes.

Mayor Lumpkin commented that this was just an acknowledgment but he wanted to thank Mayor Pro Tem Litchfield and Mr. Langenegger for their work with the senior center.

New Business

Request for Assistance from Kathy McClelland regarding Spay/Neuter Van- Ms. McClelland presented this item to the Commission. She stated that she is here under a new name "Paws and Claws Animal Rescue" she is here requesting funds to bring the Santa Fe spay/neuter van to Tukumcari. It costs \$2,350 per day and she is requesting funds for two days. The \$2,350 pays the staff and travel costs. She suggested that the price per client would be \$10 which is the same price their rescue charges. All this is done on donations there are jars at local businesses, they sell shirts and they do micro chipping as fundraisers to help the people that can't afford to spay and neuter their animals. This service is available to Dr. Corey but because of how busy she is they can only get one or two animals done a month, that isn't even making a dent in the problem. They charge only \$10 and the rescue pays the rest so that ends up as a lot of money they have to raise to pay for those. She has discussed this with Animal Control officer Mike Martinez and he said getting this van here would help immensely. The rescue is currently trying to get their 501(C)(3) and they are receiving help from Vicki Watson from Mesalands, as soon as that is taken care of they can start applying for grants. With the grant money they plan to educate the community and maybe go into the schools and educate the children on taking care of their pets. Their main goal is to have their very own kennel; they are currently looking for properties and have even spoken to Mr. Langenegger about City properties. Letters have been written to owners who have land that is currently not in use asking them to consider donating property for the use of the kennels. With their own kennel they'd be able to take these animals there and then decide where the animal can go. She stated that she hopes the city can help them with funding; this is a step in cleaning up the community.

Mayor Lumpkin stated that he sees that this is important and that they are working with the local veterinarian and they aren't just taking business away from Dr. Corey. He then asked her when she is planning to bring the van to Tucumcari. Ms. McClelland stated that the van is currently understaffed so she is waiting to hear back to schedule something. The Mayor commented that the Commission would have to approve the request; they would have to work with the finance director and the City Manager to see where the money would come from. If there is enough money he is in favor but it first needs to be on the agenda. There are other things the Commission could do to help. He thanked Ms. McClelland for her efforts and her compassion and this is a problem.

Mr. Langenegger stated before they speak to the finance director he wanted to know what how much they were asking. Ms. McClelland stated that if the City could help fund it for an entire day it would be very helpful, she stated with the money they make for micro chipping animals they would be able to put some money towards the vans as well. She stated that any money they receive would be appreciated and they are hoping to bring the vans in at least once a year.

The Commission agreed to further discuss the matter and put it on the agenda.

Presentation from Brenda Bishop regarding walking trails report and request to post signage- She stated that in a recent health assessment done by the Quay County Health Council and Dan C. Trigg Hospital Quay County ranks number one in the state for obesity among adults and teens. 70% of the adult population of Quay County are either overweight or obese, nearly one in five adolescents are obese. Exercise and good nutrition are the best ways to fight obesity, with that in mind the Quay County Health Council and Nutrition and fitness Community has been working on this for several years and have had some successful projects. Two years ago the Quay County Extension Service was given the opportunity to participate in a community development research program ran by Oregon State University Cooperative Extension Service, this project provided tools to map the community and pull focus groups to determine a project that could impact our community around health and fitness. There were many volunteers who worked on this project the past year and a half that it took place. The data that was collected was sent to Oregon and they completed a big community assessment report. It was determined that the most beneficial thing for our community was to come up with a safe walking place. From the report it was learned that many people do not feel safe walking in the City of Tucumcari, one of the many reasons being dogs. Around the same time the Quay County Health Council was working with the hospital to perform a community assessment to determine priorities and they chose to work on obesity prevention. Both groups joined together and for the past year have been working on trying to access what other communities have done with walking paths, liability issues, how to get started, and what other states offer. The program is called Quay County on the Move to show a positive movement for Quay County. We are looking to do walking trails around town, the walking trails would not only benefit the people of our community but they could be marketed to tourists in a way that they have something to do when they spend the night in town. The first trail will be from the Railroad Depot down to Route 66 past murals, historic buildings and museums. The routes need to be marked but there are limitations to that. They are asking for permission to hang trail head signs with an expected size of 18" x 20" located at the beginning of each trail. The routes still need to be marked one suggestion is painting the logo with direction arrows on sidewalks. Another option would be placing QR codes on each of the signs that can be used with a Smartphone and gives them access to a map that they can follow. They are working on a kick-off event for the spring which would involve the Railroad trail. It would involve music, games and there would be a prize for walking the trail, along with an event in each Commission district. Help from the Commissioners was requested

to get their constituents involved in their events; she suggested a challenge to get the most people to participate. She invited anyone who would like to be involved in the planning to participate. Funding for this project has been received for Presbyterian Health Services and the Oregon States Grows Project so no funding is being requested. She stated that they were requesting an endorsement from the Commission.

Mayor Lumpkin thanked Ms. Bishop for her presentation and commented that is was complete. He stated they are asking for permission for signage and an endorsement from the Commission. He stated that he can see that this will be very beneficial and asked if they have a date scheduled. Ms. Bishop stated that they have targeted spring for the start. She also asked to join a work session in order to schedule some of the events for each of the districts.

Public Comments

There were no comments from the public.

Items from Commissioners

Mayor Pro Tem Litchfield stated it was nice to see John Dugger and thanked everyone for coming. She also thanked Ms. McClelland and Ms. Bishop for their presentations.

Commissioner Mihm thanked everyone for coming and wished everyone a great evening.

Commissioner Gutierrez thanked Ms. McClelland and Ms. Bishop for their presentations and wished everyone a happy and safe Halloween. She stated to careful with the pedestrians and please be vigilant of the kids.

Mayor Lumpkin thanked everyone for coming, the Route 66 Museum members, Paws and Claws, Quay County on the Move and thanked them all for their efforts.

Adjournment

Mayor Lumpkin asked for a motion to Adjourn. Commissioner Mihm made the motion to adjourn and Commissioner Gutierrez seconded the motion. Roll Call:

Lumpkin	Mihm	Gutierrez	Litchfield
Yes	Yes	Yes	Yes

Meeting adjourned at 7:23 p.m.

Robert C. Lumpkin, Mayor

ATTEST:

Angelica M. Gray, City Clerk