

**City of Tucumcari
City Commission Meeting Minutes
March 14, 2013**

The Tucumcari City Commission met in a regular meeting on Thursday, March 14, 2013 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were: Amiel Curnutt, Robert Lumpkin, Jimmy Sandoval and Dora Salinas-McTigue.

City Staff members present were; Doug Powers, City Manager; Jason Braziel, Chief of Police; Jessica Elebario, Seniors Program; Vicki Strand, HR Director; Dennis Dysart, Financial Director; Scot Jaynes, Interim Fire Chief; and Angelica Gray, City Clerk.

Mark Lake from St. Michael's Episcopal Church led the invocation and City Commissioner Jimmy Sandoval led the group in the Pledge of Allegiance.

Consideration of Changes for Deletions to the Agenda

Mr. Lumpkin made the motion to approve the agenda as written and Ms. Salinas-McTigue seconded the motion. Roll Call:

Sandoval	Curnutt	Lumpkin	Salinas-McTigue
Yes	Yes	Yes	Yes

Items from Commissioners

Mr. Lumpkin stated that on KTNM there was a program that was put on by Joy Young, Tom and Karen and they discussed the history of New Mexico. They talked about the centennial back in 1952 about the baseball, and the community. He thanked the radio station, Ms. Young, Tom & Karen.

He also stated that he read a letter submitted by Norma Jean Crellin. It talks about a fallen veteran named Canuto Montano who passed away on February 27, 2013. He was a Tucumcari resident and a well decorated veteran in the Vietnam War.

Ms. Salinas-McTigue thanked everyone for coming.

Mr. Sandoval stated that if the community wants to know about Tucumcari they need to come to the meeting. They will learn more by coming to the meeting than from the radio or newspaper.

Mayor Curnutt thanked everyone for coming tonight.

Approval of Minutes

Mr. Lumpkin made the motion to approve the February 28, 2013, Minutes as written and Ms. Salinas-McTigue seconded the motion. Roll Call:

Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes

Mr. Lumpkin made the motion to approve the February 28, 2013, special meeting minutes and Ms. Salinas-McTigue seconded the motion. Roll Call:

Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes

Items from Citizens

No items from citizens.

Ordinances and Resolutions

Ordinance 1108, Final Reading - Mr. Powers stated this is \$1,579,000.00 project of that, \$394,750 is the loan amount, with \$1,184,250.00 being a forgivable grant. This is for the new water tank and our radio read meters. This has been approved once before and it has been published in the newspaper.

A motion was made by Mr. Lumpkin to approve Ordinance 1108 and Ms. Salinas-McTigue seconded the motion. Roll Call:

Lumpkin	Curnutt	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes

Resolution 2013-06 – Mr. Powers stated that \$902,573.00 of the project, \$225,643.00 will be a loan repayment with \$676,930.00 being the grant amount. This is for redoing three of our wells at 5 Mile Park.

Curnutt	Lumpkin	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes

City Managers Report

Mr. Powers stated that the electrical and meter have been installed at the Kodiak Produce building. He is hoping to have a signed contract next week.

He has received prices for the heating and cooling unit at the convention center and the library. CA Electric is the low bidder for the library unit and Steele Electric is the low bidder for the convention center.

He updated the commission on the lighting project at I-40 and Highway 209. We seem to have power on the east side and the off-ramp going west and the on-ramp going east. He stated that we are short one pole but that Department of Transportation will be providing us with a pole.

He spoke to David Gonzales and he estimates that the high mass lights should be installed by the end of April on Highway-54 and the I 40 intersection.

Bids and Contracts

Contract between City of Tukumcari and City Manager – Mr. Powers stated this is the last contract which was put together by Joel Young a personnel attorney. It was set up to protect the City. It is for a one year term.

Mayor Curnutt verified this contract is the same as last years.

Mr. Lumpkin clarified that Mr. Powers salary is \$70,000 which is the same salary as 2-3 years ago and Mr. Powers worked as interim city manager for less and we are now up to what we paid former city managers.

A motion was made by Mr. Lumpkin to approve the Contract between the City of Tukumcari and City Manager and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Sandoval	Curnutt	Lumpkin	Salinas-McTigue
Yes	Yes	Yes	Yes

YCCC Governmental Service Agreement – Vicki Strand, HR Director approached the podium and addressed the commission. She stated that this is a standard governmental service agreement between the City of Tukumcari and the Youth Conservation Corporation. The YCCC grant amount is \$44,202.64 which includes \$31,115.52 for wages; \$1,382.49 workman's compensation; \$2,818.00 for training and education; \$8,886.72 for supplies, equipment, and miscellaneous. The City match is \$22,358.85. This year's project will be at Jennings Baseball Complex. The project will start June 4th and be completed by August 15th.

A motion was made by Mr. Lumpkin to approve the YCCC Governmental Service Agreement and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes

Teambuilders/CYFD Underage Drinking Grant – Paul Bell approached the podium and addressed the commission. This grant is to help enforce underage drinking. It will be done by patrolling. This contract expires on May 24, 2013. The total grant is for \$1,750.00.

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Mr. Lumpkin made the motion to approve the Teambuilders/CYFD Underage Drinking Grant and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes

Agreement from Forsgren Associates, Inc, for Professional Services (Tukumcari Mainstreet/RR Depot Landscape Improvements) – Mark Lake approached the podium. This engineering agreement is to continue the work at the plaza area of the depot. It is broke into two phases. The first phase is lighting and the second phase will be to finish the area that is now dirt in front of the building. The contract calls for the work to be completed by July 1st. Mr. Lake feels that there could be possibly money left once this work is complete.

A motion was made by Mr. Lumpkin to approve the Agreement from Forsgren Associates for Professional Service and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Lumpkin	Curnutt	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes

Approval of Volunteer Firefighter Service Credit – Scot Jaynes stated this is for the firefighters PERA to receive service credit.

A motion was made by Mr. Lumpkin to approve the sub-grant for firefighter service credit and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Lumpkin	Curnutt	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes

Approval of NMDHSEM Sub-Grant Amendment – Scot Jaynes stated this is an extension on the 2011 state homeland security program for an additional 6 months. He stated that \$20,000 has been spent on computers and \$7,000 on software maintenance. He further stated that there is \$3,000 dedicated for external defibrillators and when the new ambulance comes in they will purchase new equipment.

A motion was made by Mr. Lumpkin to approve the Sub-Grant Amendment for NMDHSEM and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Sandoval	Curnutt	Lumpkin	Salinas-McTigue
Yes	Yes	Yes	Yes

Old Business

Mayor Curnutt acknowledged minutes from Museum Advisory Board for March 6, 2012 and September 4, 2012.

New Business

Appointment of District 3 Commissioner – Mr. Lumpkin made the motion to appoint Edward Perea as our new District 3 commissioner. Mr. Lumpkin’s motion dies for lack of a second.

Ms. Salinas-McTigue made the motion to appoint Ernest Dominguez as our new District 3 commissioner and the motion was seconded by Jimmy Sandoval. Roll Call:

Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes

Re-appointment of Five (5) members to the Senior Citizens Advisory Board – Jessica Elebario stated that Sue Gholson, Merrill Bibbin, Antonio Pacheco, Kirk Kuykendall, Barbara Stallcup, and Evelyn Coughenour are the five members who are asking to be re-appointed.

Mr. Lumpkin made the motion to reappoint members to the Senior Advisory Board and Ms. Salinas-McTigue seconded the motion. Roll Call:

Lumpkin Curnutt Sandoval Salinas-McTigue
Yes Yes Yes Yes

Approval of Senior Programs Policy Manual – This is a policy manual which is for the City of Tucumcari Senior Programs which includes all three sites. This manual is based on state requirements.

Mr. Lumpkin made the motion to approve the Senior Programs Policy Manual and Ms. Salinas-McTigue seconded the motion. Roll Call:

Curnutt Lumpkin Sandoval Salinas-McTigue
Yes Yes Yes Yes

Approval for HGAC Buy Ambulance & Equipment Procurement Services – Brenda Rivale stated that she has provided a copy of the contract with HGAC; HGAC contract that was drawn up with Southwest Ambulance; the final document is proof that Southwest is a vendor with HGAC. The grant amount is \$82,000 and the City match is \$27,500.00. She stated June 1st is the delivery date.

Mr. Lumpkin made the motion to approval purchasing an ambulance from HGAC and Ms. Salinas-McTigue seconded the motion. Roll Call:

Sandoval Curnutt Lumpkin Salinas-McTigue
Yes Yes Yes Yes

Tucumcari Municipal Airport Master Plan from WH Pacific – Steve Stephenson stated that the terminal at the airport has been remodeled. Ms. Salinas-McTigue asked if this plan included a sign saying “Tucumcari Airport”.

He stated that the plan is a 30 year plan. The plan needs to be approved by DFA and the City. He also stated that we are obligated to maintain and in order to maintain the airport there must be a master plan.

The most important tool is the airport layout drawing. This is what DFA will review and approve. With the approval, the airport could continue to receive funding.

Mr. Lumpkin made the motion to approve the airport master plan from WH Pacific and Ms. Salinas-McTigue seconded the motion. Roll Call:

Lumpkin Sandoval Curnutt Salinas-McTigue
Yes Yes Yes Yes

Items from Commissioners

Mr. Sandoval congratulated Mr. Dominguez.

Mr. Lumpkin thanked everyone for coming and also thanked all the applicants from District 3.

Ms. Salinas-McTigue also congratulated Mr. Dominguez.

Mayor Curnutt thanked everyone for coming and congratulated Mr. Dominguez and thanked all who applied.

Ms. Gray stated that Mr. Dominguez will be sworn in at the next meeting of March 28, 2013.

Adjournment

Mayor Curnutt asked for a motion to Adjourn. Mr. Lumpkin made a motion to adjourn and M.s Salinas-McTigue seconded the motion. Roll Call:

Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	

Meeting adjourned at 6:52 p.m.

Amiel Curnutt, Mayor

ATTEST:

Angelica M. Gray, City Clerk