

City of Tucumcari
City Commission Meeting Minutes
April 25, 2013

The Tucumcari City Commission met in a regular meeting on Thursday, April 25, 2013 at 6:00 p.m. in the City Commission Chambers, Members present constituting a quorum were Mayor Amiel Curnutt, Ernest Dominguez, Robert Lumpkin, Jimmy Sandoval and Dora Salinas-McTigue.

City Staff members present were; Doug Powers, City Manager; Angelica Gray, City Clerk; Jason Braziel, Chief of Police; Alex Arias, Streets/Sanitation Supervisor; Jessica Elebario, Seniors Program; Dennis Dysart, Financial Director; Mary Ann Dominguez, Senior Programs Supervisor; and Kayleen Evans, Project Administrator.

City Manager, Doug Powers led the group in the Pledge of Allegiance.

Consideration of Changes for Deletions to the Agenda

Mr. Lumpkin made the motion to approve the agenda as written and Ms. Salinas-McTigue seconded the motion. Roll Call:

Sandoval	Curnutt	Dominguez	Lumpkin	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Items from Commissioners

Mr. Lumpkin informed the commission that the senior class at Tucumcari High School volunteered at the cemetery and did a great job. He stated that tomorrow is Arbor Day tree planting at George Molinas Park. The trees are donated by Lowes and Alco. Also, the Headstart children planted flowers at City Hall. Those flowers were donated by Ranch Supply. All American Cleanup is Saturday, April 27, 2013 at 8:00 p.m. They will meet at Chamber of Commerce.

Ms. Salinas-McTigue thanked everyone for coming tonight. In addition, she thanked Mr. Powers, City Manager, for his efforts. He has been traveling and working long hours.

Mr. Sandoval, Ernest Dominguez and Mayor Curnutt thanked everyone for coming.

Approval of Minutes

Mr. Lumpkin made the motion to approve the April 11, 2013, Work Session Minutes as written and Ms. Salinas-McTigue seconded the motion. Roll Call:

Dominguez	Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Mr. Lumpkin made the motion to approve the April 11, 2013 Commission Minutes as written and Ms. Salinas-McTigue seconded the motion. Roll Call:

Lumpkin	Sandoval	Dominguez	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Items from Citizens

No items from citizens.

Ordinances and Resolutions

Resolution 2013-09-BAR- Budget Adjustment Resolution for 2013-2014 Budget- Mr. Dysart approached the commission and stated this BAR is for the third quarter budget adjustment, which is provided to DFA for their review, approval and oversight. The summary states the initial submittal for 2012-2013 budget was \$398,491 deficit. The deficit is primarily the \$400,000 contingency which was placed in committed funds. The other resolution that has been approved is 2013-09 which reduced the deficit by \$173,000 and moving the deficit budget position to \$143,000 down from the initial \$398,491. The \$173,000 is primarily worker’s compensation issues where the City received the \$61,000 from insurance.

Mr. Lumpkin made the motion to approve Resolution 2013-09 and Mr. Dominguez seconded the motion. Roll Call:

Dominguez	Lumpkin	Curnutt	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Resolution 2013-10 – Signatory for Citizens Bank Credit Card – Mr. Powers stated this gives Angelica M. Gray, City Clerk the authorization to use the Visa Credit Card Account at Citizens Bank. If Ms. Gray is not available, this resolution authorizes Mr. Powers as City Manager, use of this credit card.

Mr. Lumpkin made the motion to approve Resolution 2013-10 and seconded by Ms. Salinas-McTigue. Roll Call:

Curnutt	Dominguez	Lumpkin	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

City Managers Report

Mr. Powers addressed the commission and stated that Quay County Little League open ceremony was held on Saturday, April 20, 2013. He wanted to compliment everyone for a job well done.

He received a letter in coordination with the cleanup this weekend. Comcast Cares Day is having their event Saturday at the Quay County softball fields from 8:00 a.m. – 2:00 p.m. The monies received will depend on how many volunteers show up.

He informed the commission he made a presentation on the transmission line for the six mile line from 5-Mile Park. We had the #2 rated project in the State for \$2.2 million. He hopes we receive funding for this project. They were impressed that the City had addressed the water well and tank separately.

Mr. Lumpkin added to Mr. Powers report that he and Mr. Powers traveled to Las Vegas, NM and met with Senator Pete Campos. We talked about the Ute Lake water project and our concerns. Mr. Lumpkin was very pleased on how Mr. Campos wanted to work with us.

Bids and Contracts

New Tucumcari Landfill Proposal for 2013 Environmental Monitoring/Reporting Services—Mr. Powers stated he thinks the commissioners are aware that per State requirements, the new landfill needs two (2) rounds of sampling. He was able to reduce the sampling requirements and presently the cost is at \$22,200, excluding gross receipts tax. This is a requirement of our landfill permits.

A motion was made by Mr. Lumpkin to approve the Monitoring/Reporting Services for new landfill and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Sandoval	Curnutt	Dominguez	Lumpkin	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Old Tucumcari Landfill Proposal for 2013 Environmental Monitoring/Reporting Services—Mr. Powers stated the commissioners are aware there is contamination at the old landfill and we have not been able to reduce the testing requirements. The cost is \$32,000. It is a requirement for the closure process. He added, the staff at the old landfill has worked real hard. This process will go on for 30 years. It will be a long term process.

A motion was made by Mr. Lumpkin to approve the foster grandparent continuation grant and the motion was seconded by Ms. Salinas-McTigue. Roll Call:

Dominguez	Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

New Tucumcari Landfill Proposal for 2 Year Interim Review Report – Mr. Powers stated that when Mr. Crepeau was here in December, 2012, he went through the upcoming requirements for the new landfill. One of the requirements was the 2 year report. We approached the environmental department and they waived it if we proceed this year. Along with that Mr. Crepeau went into the management programs. We addressed 3 of the management plans this year and they will give us a waiver to address the other four in three years. It was \$10,400 and with the original report it brings it up to \$27,900.

A motion was made by Mr. Lumpkin to approve the two year Report for the new landfill and Mr. Dominguez seconded the motion. Roll Call:

Lumpkin	Sandoval	Dominguez	Curnutt	Salinas-McTigue
Yes	Yes	Yes	No	Yes

State Audit Contract & IPA Recommendation – Mr. Dysart stated that every year we are required by the state auditor to submit a contract to our independent public accountant. We need to submit to them an IPA form that reflects how long we have used the accountant and their fees. This is our third year with Griego Professional Services. The request for proposal for this three year period was for \$55,640.00. For this year we need to submit this contract to the state auditor.

A motion was made by Mr. Lumpkin to approve the state audit contract & IPA recommendation and seconded by Ms. Salinas-McTigue. Roll Call:

Dominguez	Lumpkin	Curnutt	Sandoval	Salinas-McTigue
Yes	Yes	Yes	No	Yes

Approval of 2013-2014 Non-Metro AAA Senior Programs Budget – Ms. Elebario stated to the commission that she did not receive her new allocations and this new budget is based on last year’s allocations. When she receives the new allocations she will make those adjustments. The budget is currently due on Monday, April 29, 2013.

Mr. Powers stated he visited with Joe Ray who suggested requesting capital outlay to repair the roof for the seniors building or from the emergency fund.

Ms. Elebario stated that the state has \$100,000 and it is to be divided amongst 32 counties and typically the only award is \$5,000.00.

Mr. Ray suggested to Ms. Elebario to prepare a letter and submit it with the quote. Ms. Elebario stated she will draft a letter and prepare the application.

A motion was made by Mr. Lumpkin to approve the 2013-2014 Non Metro AAA Senior Programs Budget and it was seconded by Mr. Dominguez. Roll Call:

Curnutt	Dominguez	Lumpkin	Sandoval	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Bid Recommendation for Daub’s Addition – Kayleen Evans approached the podium and stated this was recently opened for bid for the Daub’s Addition wherein Versatile Construction was the only bid received. Forsgren Engineer is recommending the City go forward with Versatile Construction.

Mr. Powers stated that Versatile Construction has completed several projects in town and in addition, Versatile Construction is currently using the services of Pacheco’s Construction as a subcontractor.

Mr. Powers stated that the contract should be available by the next meeting.

A motion was made by Mr. Lumpkin to approve the bid recommendation for Daub’s Addition and was seconded by Mr. Dominguez. Roll Call:

Sandoval	Curnutt	Dominguez	Lumpkin	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Financial Report

Mr. Dysart there is two parts to the report. He stated he received a letter from Ryan Gleason, Director from Local Government Division. Mr. Gleason’s letter stated 12 requirements that lead to the budget process. The first part is the interim report or the proposed budget, which is due on June 1st and we will present and operate on that budget for the months of July and August until

we get the final approval on the final budget the first week of September at which time we switch over to the final budget.

Mr. Dysart stated that there is a new requirement which will be a financial statement.

The first budget is the balance budget, which will become a legal binding document. Mr. Dysart stated that \$143,237 is the amount we are working with in the third quarter. The current year to date is \$1,572,877.00, which is a favorable number.

Mr. Dysart stated the fund summary states all totals of each fund, which make up the \$143,000 budget. He has included the summary of each fund. The real legality is that the expenditure should not be greater than the budget.

Items from Commissioners

Mr. Sandoval and Mr. Dominguez thanked everyone for coming tonight.

Mr. Lumpkin stated that he made a presentation to the Senior Citizens regarding the Ute Lake project. It was well received and he thanked the senior citizens, employees and volunteers.

Ms. Salinas-McTigue thanked everyone for their support.

Mayor Curnutt also thanked everyone for coming tonight.

Adjournment

Mayor Curnutt asked for a motion to Adjourn. Ms. Salinas-McTigue made a motion to adjourn and Mr. Lumpkin seconded the motion. Roll Call:

Dominguez	Lumpkin	Sandoval	Curnutt	Salinas-McTigue
Yes	Yes	Yes	Yes	Yes

Meeting adjourned at 6:45 p.m.

Amiel Curnutt, Mayor

ATTEST:

Angelica M. Gray, City Clerk