

**CITY OF TUCUMCARI**  
**Housing Authority Advisory Board Meeting**  
**MINUTES**  
**June 23, 2011**

The Tucumcari Housing Authority Advisory Board met in a Regular Meeting on Thursday, June 23, 2011, at 5:00 p.m. in the City Commission Chambers. Members present constituting a quorum were Antonio Apodaca, Amiel Curnutt, Timothy Durkin, Jimmy Sandoval, and Jim Witcher.

City staff members present were Bobbye Rose, City Manager; Viki Riddle, Housing Authority Director; and Christine Dougherty, City Clerk.

**Roll Call**

Mr. Witcher asked for Roll Call:

Sandoval	Curnutt	Witcher	Apodaca	Lumpkin	Durkin
Yes	Yes	Yes	Yes	No	Yes

**Consideration of Changes or Deletions to Agenda**

Mr. Witcher asked if there were any changes or deletions to the agenda. Being none, Mr. Curnutt made a motion to approve the agenda as written and Mr. Durkin seconded the motion. Roll Call:

Curnutt	Witcher	Apodaca	Durkin	Sandoval
Yes	Yes	Yes	Yes	Yes

**Approval of Minutes**

Mr. Curnutt made a motion to approve the minutes of the Regular Housing Authority Advisory Board meeting held on May 26, 2011 and Mr. Durkin seconded the motion. Roll Call:

Witcher	Apodaca	Durkin	Sandoval	Curnutt
Yes	Abstain	Yes	Yes	Yes

**Public Comments**

Mr. Witcher asked if there was anyone wishing to address the Advisory Board. Being none, the meeting continued.

**Financials**

Ms. Riddle presented the financials for May at the Chaparral Apartments and for the Housing Authority for April and May. Mr. Durkin asked for clarification if the

Chaparrals are running in the red. Ms. Riddle responded in the positive, stating that she is working to set up a meeting with Monarch to clarify the issues.

Ms. Riddle stated that the net income for the Housing Authority in May was \$14,084.15 and then went over the expenditures for the month. Mr. Witcher asked what the \$2000 in damages was attributed to. Ms. Riddle explained that is a year-to-date figure and generally charged to vacant units to turn the units around.

Ms. Riddle then directed the Boards attention to the budget comparison. She explained that she executed a budget amendment request last month that will not be reflected until next month.

Mr. Apodaca made a motion to approve the May financials for Chaparral and the April and May financials for the Housing Authority and Mr. Curnutt seconded the motion. Roll Call:

Apodaca	Durkin	Sandoval	Curnutt	Witcher
Yes	Yes	Yes	Yes	Yes

**Approval of Bills**

Ms. Riddle reported that the total bills amount to \$24,234.44

Mr. Durkin asked why the salaries listed in the payables differ from month to month. Ms. Riddle explained that it depends on the number of pay periods in the month.

Mr. Curnutt made a motion to approve the bills for payment and Mr. Apodaca seconded the motion. Roll Call:

Durkin	Sandoval	Curnutt	Witcher	Apodaca
Yes	Yes	Yes	Yes	Yes

**Executive Director's Report**

Ms. Riddle reported on current statistics within both programs. She stated that in public housing, there are 90 units total with five vacancies. Ms. Riddle reported collecting \$11,417 in rent and that \$1535 in rent was delinquent. However, quite a bit has been collected and only \$600 remains outstanding. There are nine parties on the waiting list for public housing.

In the Section Eight program, Ms. Riddle reported that there are 140 total vouchers with 93 administered. HAP payments totaled \$31,398. There are three people who have been issued vouchers but are still looking for housing. In Section Eight there are 12 on the waiting list.

Ms. Riddle then explained that many of the housing applications her office is receiving now are from previous applicants that were denied for various reasons. Ms. Riddle

expressed concern that without new comers to the area, Quay County renters have been exhausted. Ms. Riddle stated she believes her clientele are currently in a revolving door with no new business.

**Items From Board Members**

Mr. Durkin stated that Ms. Riddle is doing a great job and asked when she anticipated taking over the Chaparral Apartments. Ms. Riddle stated that she will take them over when instructed to do so.

Mr. Curnutt had no comments.

Mr. Apodaca explained that he has begun walking in his neighborhood recently and passes the housing units near him on North Second Street. Mr. Apodaca said that the traffic goes very fast by those units and perhaps a fence should be installed to protect the children that play there. He went on to say that cars park parallel there and children run between them. Mr. Apodaca asked if there is any funding for a project of that sort. Ms. Riddle responded that she has no funding currently for this type of project, but has proposed it in her five year plan to seek grant funding for this. Mr. Witcher suggested that a sign be erected stating that children are at play in the area.

Mr. Sandoval had no comments.

Mr. Witcher thanked Ms. Riddle and told her she was doing a good job.

**Adjournment**

Mr. Curnutt made a motion to adjourn at 5:22 p.m. and Mr. Durkin seconded the motion.  
Roll Call:

Apodaca	Durkin	Sandoval	Curnutt	Witcher
Yes	Yes	Yes	Yes	Yes

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James L. Witcher, Sr., Mayor

ATTEST:

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Christine Dougherty, City Clerk