

**CITY OF TUCUMCARI**  
**Housing Authority Advisory Board Meeting**  
**MINUTES**  
**August 25, 2011**

The Tucumcari Housing Authority Advisory Board met in a Regular Meeting on Thursday, August 25, 2011, at 5:00 p.m. in the City Commission Chambers. Members present constituting a quorum were Antonio Apodaca, Amiel Curnutt, Timothy Durkin, Robert Lumpkin, Jimmy Sandoval, and Jim Witcher.

City staff members present were Bobbye Rose, City Manager; Mike cherry, Assistant City Manager/Fire Chief; Dennis Dysart, Finance Manager; Viki Riddle, Housing Authority Director; and Christine Dougherty, City Clerk.

**Roll Call**

Mr. Witcher asked for Roll Call:

Sandoval	Curnutt	Witcher	Apodaca	Lumpkin	Durkin
Yes	Yes	Yes	Yes	Yes	Yes

**Consideration of Changes or Deletions to Agenda**

Mr. Witcher asked if there were any changes or deletions to the agenda. Ms. Riddle informed the Advisory Board that her fee accountant was unable to provide full financials for Public Housing. Ms. Rose explained that this was beyond Ms. Riddle's control. Ms. Riddle added that a special meeting may need to be called so that a year end resolution can be passed. Mr. Curnutt made a motion to approve the agenda with the deletion of the financials and Mr. Durkin seconded the motion. Roll Call:

Curnutt	Witcher	Apodaca	Lumpkin	Durkin	Sandoval
Yes	Yes	Yes	Yes	Yes	Yes

It was decided that a special meeting can be held Monday morning. The Clerk will phone the board and inform them of the time for the meeting.

**Approval of Minutes**

Mr. Curnutt made a motion to approve the minutes of the Regular Housing Authority Advisory Board meeting held on July 28, 2011 and Mr. Lumpkin seconded the motion. Roll Call:

Witcher	Apodaca	Lumpkin	Durkin	Sandoval	Curnutt
Yes	No	Yes	Yes	Yes	Yes

Mr. Apodaca explained that as he just received the minutes, he did not feel he had proper time to review and approve the minutes.

**Public Comments**

Mr. Witcher asked if there was anyone wishing to address the Advisory Board. Being none, the meeting continued.

**Approval of Bills**

Ms. Riddle presented the bills for payment. Mr. Apodaca asked what the payment to Hotel Encanto in Las Cruces was for. Ms. Riddle explained that she and three of her staff will travel to Las Cruces in September for the Annual Public Housing conference.

Mr. Lumpkin made a motion to approve the bills for payment and Mr. Curnutt seconded the motion. Roll Call:

Lumpkin	Durkin	Sandoval	Curnutt	Witcher	Apodaca
Yes	Yes	Yes	Yes	Yes	Yes

**Executive Director’s Report**

Ms. Riddle reviewed the statistics for the program. She stated that in public housing, there are 90 units total with one vacancy. Ms. Riddle said \$12,353 was collected in rent and that \$508 in rent was delinquent. There are eight parties on the waiting list for public housing.

In the Section Eight program, Ms. Riddle reported that there are 140 total vouchers with 95 administered. HAP payments totaled \$32,815. There is one person who has been issued a voucher but is still looking for housing. In Section Eight there are five on the waiting list.

Mr. Witcher asked if Ms. Riddle is going to update the waiting list. Ms. Riddle responded that he list is updated constantly.

Ms. Riddle then presented Resolution 2011-05-HA Approving the SEMAP FYE. Ms. Riddle explained that this is for the electronic application for Section Eight and verifies our performance. She added that the field office will come out and certify the application.

Mr. Curnutt made a motion to approve Resolution 2011-05-HA Approving the SEMAP FYE and Mr. Durkin seconded the motion. Roll Call:

Apodaca	Lumpkin	Durkin	Sandoval	Curnutt	Witcher
Yes	Yes	Yes	Yes	Yes	Yes

Ms. Riddle then explained that a grievance against the Housing Authority was submitted at City Hall. She explained that no action was taken because procedures ere not followed properly. The procedures for grievances state that the submission has to be at the

Housing Authority. Ms. Riddle explained that she thinks the issue has been resolved as the person submitting the grievance misinterpreted some communication.

Ms. Riddle also reminded the Commission of the upcoming conference and encouraged their attendance at the session for Commissioners. She explained that the sessions are to be held September 16 and 17. The cost for attendance is \$275 and the room rate is \$86 per night. Ms. Riddle needs to know by September 2 if anyone wants to attend.

**Items From Board Members**

Mr. Apodaca had no comments.

Mr. Lumpkin stated that Ms. Riddle is doing a great job.

Mr. Durkin thanked Ms. Riddle for her work.

Mr. Curnutt also thanked Ms. Riddle.

Mr. Sandoval had no comments.

Mr. Witcher had no comments.

**Adjournment**

Mr. Curnutt made a motion to adjourn at 5:17 p.m. and Mr. Lumpkin seconded the motion. Roll Call:

Sandoval	Curnutt	Witcher	Apodaca	Lumpkin	Durkin
Yes	Yes	Yes	Yes	Yes	Yes

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James L. Witcher, Sr., Mayor

ATTEST:

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Christine Dougherty, City Clerk