



COMMUNITY DEVELOPMENT DEPARTMENT
CONDITIONAL USE PERMIT APPLICATION

512 South 8th Street, P.O. Box 1188
Tucumcari, NM 88401
CITY OF TUCUMCARI

Phone: (575) 461-2143 | Fax: (575) 461-4982

Property Owner Information:

Name:

Address:

Phone:

Fax:

E-mail:

Agent Name:

Address:

Phone:

Fax: E-mail:

Property Information (List all properties affected by the application)

Property Address: _____

Assessor Parcel Identification:

Zone District:

Detailed Description of Request (Use additional sheets if necessary):

Justification for Proposal (Use additional sheets if necessary):

Property Owner Signature

(All property owners must sign application)

Agent Signature (if Applicable)

Conditional Use No.

Community Development Director



Conditional Use Permit Submittal Requirements

The following items must be submitted for all Conditional Use Applications.

Failure to submit all required items will deem your application incomplete and delay processing of the application.

1 . A completed City of Tucumcari Application Form.

- ☐ 2. Written authorization from the property owner, if the applicant is not the owner.
- ☐ 3. One (1) copy of a site plan, drawn to scale, that shows the location of all existing and proposed structures, parking areas, streets, utilities and similar features on the subject property.
- 4. One (1) copy of elevations, drawn to scale, of all sides of proposed structures.
Elevations shall also indicate proposed colors and materials.
- 5. One (1) copy of preliminary grading plans (if applicable).
- 6. One (1) copy of landscape plans (if applicable).

7. Other information as required by the Community Development Director to process the application, such as, but not limited to, soils reports, traffic impact studies, photometric analysis, water availability reports, and preliminary title reports.
8. Fees in accordance with the adopted fee resolution.