



**COMMUNITY DEVELOPMENT DEPARTMENT
HOME OCCUPATION PERMIT APPLICATION**
512 South 8th Street, P.O. Box 1188, Tucumcari, NM 88401
Phone: (575) 461-2143 | Fax: (575) 461-4982

File # _____

Applicant: _____

Address: _____

Telephone: _____ E-Mail: _____

Assessor Parcel Identification: _____

Description of Business: _____

STANDARDS FOR HOME OCCUPATIONS. All home occupations shall be subject to the following standards:

Commercial signage at the residence shall not be permitted.

The home occupation shall employ only persons residing in the residence and no more than one (1) employee that does not reside at the residence. One additional off-street parking space shall be provided at the residence if the home occupation will include an employee who does not reside at the residence.

All functions of the business shall take place within the residence or an accessory structure. No outdoor operations and/or storage shall be permitted at any time.

No more than one room in the residence and no more than two hundred (200) square feet of a garage or accessory building shall be used for business purposes.

The business shall not generate more than ten (10) vehicle trips per day, including deliveries.

The business shall not include any equipment or vehicles that are not normally associated with a residential use.

The business shall not generate any noise, heat, vibration, glare, dust, or odor other than those normally associated with a residential use.

Except for phone, mail, or internet sales, no retail sales shall take place on the premises.

The following uses are prohibited as Home Occupations: Automobile repair, including body repair; any use that involves serving food on the premises; any use that involves live entertainment on the premises; any use that uses hazardous materials in amounts that would require regulation by the Fire Department or other agency; any use that requires an occupancy classification other than residential; and, any use determined by the Community Development Director to be incompatible with the residential zone district.

I, _____, certify that I have read the above standards for Home Occupation Permits in the City of Tucumcari and agree to abide by the standards, and understand that failure to do so may result in revocation of the permit and the penalties provided for in Municipal Code.

Applicant Signature

Date

City Use

Approved by

Date