



City of Tucumcari
P.O. Box 1188
Tucumcari, NM 88401

Job Position: Finance Director

Job Summary

The Director of Finance will oversee all financial aspects of the organization, providing strategic financial guidance to ensure sustainable growth and profitability.

Duties

- Develop and implement financial strategies in line with the organization's goals
- Prepare and analyze financial statements to monitor financial performance
- Utilize financial software to maintain accurate records and generate reports
- Manage accounting functions including accounts payable, accounts receivable, and payroll
- Apply financial concepts to drive decision-making processes
- Lead budgeting processes and monitor variances
- Ensure compliance with International Accounting Standards (IAS) and governmental accounting regulations
- Conduct balance sheet reconciliations

Skills

- Strong financial acumen
- Proficiency in financial statement preparation
- Experience with financial software systems
- Solid understanding of accounting principles
- Knowledge of budgeting processes
- Familiarity with International Accounting Standards (IAS)
- Ability to analyze profit loss statements
- Expertise in governmental accounting practices
- Skill in balance sheet reconciliation

Job Type: Full-time

Pay: \$25.00 - \$30.00 per hour

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Health insurance
- Life insurance
- Paid time off
- Retirement plan
- Vision insurance

Physical Setting:

- Office

Experience:

- Accounting: 3 years (Required)

License/Certification:

- CPA (Preferred)

Ability to Commute:

- Tucumcari, NM 88401 (Required)

Ability to Relocate:

- Tucumcari, NM 88401: Relocate before starting work (Required)

Work Location: In person