City of Tucumcari

Job Description

Job Title: Janitor **FLSSA Status:** Non-Exempt

Salary: $13 - $15 per hour **Supervisor:** Facilities Maintenance Manager

Overview

As a Janitor, you'll keep facilities clean, safe, and welcoming through consistent cleaning, sanitation, and basic maintenance. You'll use cleaning equipment and supplies responsibly, follow safety protocols, and respond courteously to requests from building occupants.

Your impact: Your attention to cleanliness and sanitation helps employees, visitors, and customers use well-maintained spaces with confidence.

This position is subject to the City of Tucumcari's Drug and Alcohol Testing Policy which includes: pre-employment testing, post-collision testing, Random Testing, Reasonable Suspicion testing, Return to Duty Testing, and Follow up Testing. The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Duties

- Clean and sanitize floors, restrooms, common areas, and other assigned spaces; perform floor care and buffing with floor buffers.
- Operate and maintain cleaning equipment and handle chemical agents according to product instructions and chemical handling safety procedures.
- Complete routine facilities maintenance tasks and report repair or safety concerns promptly.
- Move supplies and furnishings using safe lifting practices; perform manual handling and heavy lifting as needed.
- Provide helpful customer service while completing cleaning and porter duties.

Experience

- Janitorial, custodial, or commercial cleaning experience is helpful; residential painting, maintenance, or porter experience is also valued.
- Knowledge of cleaning methods, sanitation, floor care, and cleaning equipment is preferred.
- Ability to handle chemicals safely, follow safety protocols, and work carefully around others.
- Ability to lift and move items safely, with or without reasonable accommodation.
- Ability to work around privileged and confidential information and maintain the security of such data.

Pay: $13.00 - $15.00 per hour

Expected hours: 40.0 per week

Benefits:

- Dental insurance
- Health insurance
- Paid time off

Work Location: In person